

First session of the Intergovernmental Negotiating Committee to develop an international legally binding instrument on plastic pollution, including in the marine environment (INC-1)

28 November – 2 December 2022 Punta del Este, Uruguay

Participants Logistics Note

*Please note that new text is highlighted in yellow

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INTRODUCTION

The following is practical information provided for official participants, online as well as in person, that will attend the first session of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment (herein referred to as INC-1), to be held in the Punta del Este Convention and Exhibition Center, Punta del Este, Uruguay from 28 November to 2 December 2022, with regional consultations taking place on 27 November and the multi-stakeholder forum on 26 November 2022. All information regarding the meeting will be regularly updated on the [meeting page](#).

VENUE

The INC-1 will take place in the Punta del Este Convention and Exhibition Center from 28 November to 2 December 2022. The Convention Center is located approximately 8-10 minutes by car/bus from the city centre. There are no hotels or food establishments in the surroundings, thus food and beverage services will be made available in the event's facilities.

ADDRESS

Ave. Pedragosa Sierra corner Ave. Aparicio Saravia, Punta del Este, Maldonado Department, Uruguay. Contact: info@centrodeconventions.com.uy / +598 4247 7477.

REGISTRATION AND BADGING

1. Registration

Registration is closed. Information on registration can be found at <https://www.unep.org/events/conference/inter-governmental-negotiating-committee-meeting-inc-1> under the registration tab.

2. Issuance of conference badge

Access to the meeting venue is subject to the presentation of a valid conference badge. Meeting badges will be issued at the venue, upon presentation of the UN EVENT PASS resulting from the online pre-registration and a valid passport or identification card with a photograph. Issuance of conference badges will start on 25 November 2022, at 09:00. All accredited participants will have their badges valid from 26 November, including for those accredited participants who have registered to participate in the multi-stakeholder forum on 26 November 2022. Participants are strongly recommended to collect their badges from 25 to 27 November 2022 to avoid any possible congestion on the morning of the opening plenary on 28 November 2022. For security reasons, the display of meeting badges is mandatory at all times to gain access to the meeting venue and meeting rooms. Any loss of a conference badge should be reported immediately to the registration counter.

3. Remote/online participation

Remote participation will be available through Interactio, a Remote Simultaneous Interpretation (RSI) platform. The link for online participants will be provided in due course.

Online access is available to all registered participants, in viewer mode only. **Full interactive on-line access with speaking rights will be provided only in the following circumstances:**

(a) In case Member State's delegations are not able to be represented physically in Punta del Este, online speaker access will be provided.

(b) In case a Member State representative is required to self-isolate due to a positive COVID-19 testing, and the delegation is not represented in person, such delegate would have speaker access for the duration of the quarantine.

(c) In case a delegation is represented by only one delegate in Punta del Este, and sessions are held in parallel, - online speaker access would be allowed and used only when contact groups are held in parallel and only one delegate will exercise speaking rights at any time.

4. In-person access to meeting rooms

Due to the large number of in-person participants, and in view of the room capacity, access to the plenary room will require a secondary access card, in addition to the meeting badge.

Therefore, for the plenary room, each delegation from UN Member States, members of UN specialized agencies and regional economic integration organizations, will be provided with 4 secondary access cards. Each delegation of accredited intergovernmental organizations, specialized agencies and related organizations, United Nations system organisations and agencies, and non-governmental organizations will be provided with two (2) secondary access cards. Please note that standing in the meeting room will not be permitted.

Secondary access cards can be collected from the badging center from 25 November 2022, at 09:00 a.m., by a designated representative on behalf of the delegation.

Access to meetings in smaller rooms might also be subject to some restrictions, depending on availability of space. In addition, it is the prerogative of Member States to decide whether some meetings will be closed door sessions. The seating arrangements will follow general UN practice.

MAJOR GROUP AND STAKEHOLDER PARTICIPATION

1. Interventions

During the plenary meetings, observers may take the floor after Member States' interventions, consistent with applicable United Nations practice. The nine UNEP Major Groups and Stakeholders will be invited to provide their statements on behalf of the stakeholder groups they represent. Oral statements by observers are at the discretion of the chair, time permitting.

2. Registration

Stakeholders who do not meet the requirements are suggested to reach out to Member States and/or organisations that meet the requirements, proposing to be taken into their delegations. The Multi-Stakeholder Dialogue that is scheduled on 26 October is open to all Stakeholders and accreditation is not a requirement.

3. Feedback

Currently, the participation framework is in line with operative paragraph 9 of UNEA resolution 5/14, which decided that participation in the OEWG and the INC is open and consistent with applicable United Nations rules. We will continue to look for ways to maximize participation through the existing procedures and welcome ideas and feedbacks from Major Groups and Stakeholders.

MULTI-STAKEHOLDER FORUM AND REGIONAL CONSULTATIONS

The multi-stakeholder forum will take place on 26 November 2022 and regional consultations will take place on 27 November 2022 in the same venue. Allocation of meeting rooms will be announced upon arrival at the venue. The detailed agenda of the forum will be made available online at <https://www.unep.org/events/conference/multi-stakeholder-forum-inc1> soon.

INTERPRETATION

Interpretation into all United Nations official languages will be provided during all plenary sessions of the meeting and the plenary of the multi-stakeholder forum.

MEETING DOCUMENTS

Participants are strongly encouraged to read the available documents for the INC-1. The documents can be accessed on the meeting website at: <https://www.unep.org/events/conference/inter-governmental-negotiating-committee-meeting-inc-1>

REQUEST FOR BILATERAL MEETING ROOMS

Delegations are requested to submit bilateral meeting requests **by email to francisco.vasquez@un.org**. To prevent double bookings, only the delegation initiating the bilateral meeting should submit the request. Reservations will be accepted for 20-minute durations starting on the hour and half hour. The date and time of the bilateral meeting and the name of the other delegation participating in the meeting should be specified in the request. Information about room assignments will be provided one day prior to the meeting. Depending on the programme, every effort will be made to keep a delegation's consecutive appointments in the same room. Delegates are encouraged to submit the requests as early as possible. The accommodation of late requests will be subject to the availability of space. When sending an email, the wording "**INC-1 bilats**" should be included in the subject line.

Please note that due to space limitation, we are unable to provide working rooms for national delegations.

ACCOMMODATION

A list with suggestions is provided as an annex to this note.

About 550 rooms in the catalogued hotels have been reserved for participants of the event. In this regard, it is important that such bookings are made through email or phone (instead of apps, platforms), to facilitate the sound supervision of reservations' demand and supply. In addition to these available rooms, there will be over 150 rooms available at the Solanas Punta del Este Resort.

Participants are encouraged to make their bookings as soon as possible, as there will be at least other 3 large events happening simultaneously in the city, raising the demand to well above normal at the time of meeting.

VISA REQUIREMENTS AND CONTACTS IN CASE OF EMERGENCY

The Government of Uruguay, through the National Immigration Office (DNM), in coordination with the Ministry of Foreign Affairs and UNEP, will issue special individual letters to participants authorizing entry in the country without a visa. Please note that **only participants that require a visa will be issued the letter**. Participants can find **the list of countries requiring visa** [here](#).

Once registration is duly approved on Indico, the relevant information of the delegate will be shared by the INC Secretariat with the Government of Uruguay for issuance of the letter. The process is fully online. **The Government of Uruguay has started to issue the letters to participants**. The individual letters authorizing entry in the country without a visa are sent directly to participants by the Uruguayan authorities, to the email address provided by the participant upon registration.

Please note that the authorization to enter without a visa is applicable only to the national territory or Uruguay. Therefore, **participants are responsible for obtaining any transit visas required for points of transit in other jurisdictions**.

Participants are recommended to have all documentation with them at the time of travel, including the meeting ticket and email confirmation. **Participants can also direct officials to the official meeting page of INC-1 and to this note, where the official instructions as laid out by the Government of Uruguay are available.**

Contact details in case of emergencies with Visas/Special letters

On arrival in Uruguay:

Department of Inspection of the National Migration Office

consular@mrree.gub.uy / +598 2030 1848/2030 1851

Before boarding abroad:

You may contact the respective Uruguayan embassy/consulate. Each consular office has a 24/7 phone number for emergencies, that can be found here:

<https://mapaconsular.mrree.gub.uy/>

The Ministry of Foreign Affairs of Uruguay advise delegates to be at the airports with enough time prior to the flight, in case of any issue. Likewise, in case of problems when boarding, Uruguay asks delegates to request a direct email address from the airline and inform this to the corresponding Uruguayan consular office, so they can promptly send all the due documentation to airlines.

TRANSPORTATION

AIR TRAVEL:

Most participants may find it more convenient to arrive at the Montevideo airport (Carrasco International Airport) due to a wider offer of flights. A transfer/shuttle bus service will be provided to participants from Montevideo to Punta del Este by the host country. Information on the shuttles' schedules will be provided soon.

Alternatively, the Capitán de Corbeta Carlos A. Curbelo International Airport (also known as Laguna del Sauce International Airport) is located in the neighboring city of Maldonado, and receives regular commercial flights from Argentina, Brazil and Chile. As of September 2022, Azul and Aerolineas Argentinas were the two airlines operating in the airport; it's expected more companies will be operating from now to the end of the year.

GROUND TRAVEL:

Transfer services will be available between the capital Montevideo and Punta del Este, and as well between Punta del Este city centre and the venue every day. The schedule of the shuttle to the Convention centre will be made available in this note as soon as possible. It will also be available at the hotels listed in the Annex to this note. It will also be made available at the Convention centre.

Information in this regard will be made available and constantly updated in this note.

The metropolitan area is well connected to the rest of the country by a modern transportation system that includes a port, buses, taxis, and remises. Mobility platforms working in the city include **Uber** and **Cabify**, whereas traditional cab drivers have likewise their own app (**A Punta Taxi, Voy en Taxi**), which allows passengers to order a car and pay for it through your own cell phone.

TRANSFERS' SCHEDULE AND ROUTES

The Uruguayan Government will provide courtesy transfers (on shared basis) from Montevideo airport to Punta del Este, on 24, 25, 26 and 27 November at specified times; to be soon announced once we receive the answers to the survey sent to participants by email.

Return transfers from Punta del Este to Montevideo airport will be provided on 3 and 4 December. Participants will be required to confirm their departure time and pick up point (hotel) at the Convention Center Transfers Desk, before 29 November.

Participants who send back the survey requested by the logistics management in Uruguay will have their place pre-booked at the transfers and will have priority when boarding buses or vehicles.

Private taxis and public transport are also available from Montevideo Airport to Punta del Este, in case participants would not want to wait for the next courtesy transfer. There will be an information desk and/or support staff at the airport, with INC-1 logo signs, to give support on this regard.

If so preferred, participants can likewise arrange their own transfer prior to their travel to Uruguay. These private shuttles should be booked and pre-paid (Paypal or bank wire) before 20

November, through the logistics company in Uruguay (Congresos & Reuniones <info1@congresos-rohr.com>).

Other than during the specified times and days, participants may have to arrange their own transport.

For any queries: info1@congresos-rohr.com

DAILY SUBSISTENCE ALLOWANCE ARRANGEMENTS (DSA)

The schedule and venue for DSA disbursement will be announced upon arrival at the venue.

Sponsored participants will be requested to present to the designated staff the original arrival boarding ticket and the physical travel identification document used to enter Uruguay.

PLASTIC-FREE MEETING

This meeting is plastic-free. Delegates are suggested to bring their own water bottles to the meeting. Water dispensers for refilling will be provided.

HEALTH SERVICES AND EMERGENCY NUMBERS

HOST COUNTRY HEALTH PROTOCOLS

Covid-19 vaccination: people fully vaccinated against COVID-19 are allowed to enter the country with presentation of a vaccination certificate. In this case there is no requirement for presentation of PCR test.

Proof of disease: for people who have had a positive diagnosis of COVID-19 the presentation of a PCR-RT or antigen detection test, carried out between a maximum of 90 (ninety) days and up to 10 (ten) days prior to shipment or arrival in the country is required.

People without a full vaccination scheme and that have not had a positive diagnosis of Covid in the last 90 (ninety) days: there is the requirement to present a negative SARS-CoV-2 virus detection test result (by molecular biology PCR-RT technique), collected no more than 72 (seventy-two) hours previous to the start of the trip, in a certified laboratory from the country of origin or transit. The accreditation of the negative test must be carried out prior to boarding with the corresponding airline.

Health coverage: participants must have health coverage/medical insurance in Uruguay. Therefore, participants are strongly recommended to arrange for their own travel health insurance prior to departure from their country and arrival in Uruguay. Medical costs incurred in Uruguay will be directly borne by the participant. Participants are advised to constantly check the Uruguayan official website (<https://www.gub.uy/ingresa-uruguay-durante-emergencia-sanitaria>), as information in this regard is subject to change.

The organizers will not provide participants with individual travel insurance. Participants must purchase individual travel insurance at their own cost before traveling to Uruguay.

UNEP COVID-19 PROTOCOL

Due to the large number of in-person participants at the meeting venue, the use of masks is recommended in indoor public settings.

In the event of UNEP sponsored participants testing positive for COVID-19 and having to isolate and/or unable to travel back to the country of origin of the participant after the closing of the meeting, UNEP will provide daily subsistence allowance (DSA) during the days required to recover, **for a maximum of 5 days** as per Uruguay's standard UN rate. Such DSA can be used to cover accommodation, meals, penalty for changing tickets and any other related costs. UNEP will not be in a position to provide any additional financial support.

UNEP will not be in a position to provide financial assistance to non-sponsored participants testing positive for COVID-19 and hence having to isolate.

EMERGENCY NUMBERS

Police Department and Ambulance 911 Fire department 104

THE CITY

Punta del Este is a city located on the Atlantic Coast of Uruguay, in the Maldonado Department. Its conurbation (Punta del Este+Maldonado) has a year-round population of about 135,000, but such number can easily reach to almost half a million people during summer season peaks. Located just 130 kilometers from Montevideo, it is the most popular resort and has the biggest hotel and touristic infrastructure in the country. Near the centre, at each side of the peninsula, you will find the two most famous beaches -Playa Mansa (calm beach) and Playa Brava (turbulent beach). Both feature promenades, where you can usually spot people exercising, cycling and rollerblading at all hours.

The micro-region has a humid subtropical climate, with pleasant summers (December to February) and cool winters (June to September). It never gets extremely hot, as the ocean generates a tempering effect on the temperature. During November and December, you are most likely to experience good weather daily, meaning temperatures range between 18 and 20oC (64-68oF). Rainfall is usually scattered during spring, with the possibility of sudden and intense events; but it gets all recompensated as you may witness the rebirth of flowers and the colorful revival of gardens and squares.

A good number of museums and galleries can be found in the city, each of them with its own appeal. The majestic "Casapueblo", is a masterpiece made by Uruguayan sculpture Carlos Páez Vilaró, to be his own home and workshop, and that today became a museum and a hotspot for local gatherings. You also find a large collection of modern and contemporary Latin American art at the Ralli Museum and will be charmed by the contemporary art museum of the Atchugarry Foundation, with its outdoor sculpture park and a whole new indoor gallery, opened in January 2022. Beyond this, you may find a lot of small but interesting galleries by just walking through the central streets, around the best-known main avenue, called "la Gorlero" -which houses a celebrated artisanal market and turns into a glamorous catwalk both during the day and at night.

Punta del Este is likewise the most important center of international investment for luxury businesses in Uruguay, therefore it offers a variety of renowned boutiques, luxurious wellness retreats; spa, golf, and casino resorts; deluxe apartments to rent, and boutique art hotels.

Cuisine doesn't get behind and again, the best thing here is the variety of choice: you can find something for every taste, from local traditional food to elaborated dishes from all around the world¹.

ELECTRIC PLUG AND SOCKET

The residential voltage in Uruguay is 220V/50Hz. You will need a transformer in order to use your portable devices if they do not run on 220V/50Hz. Please make sure you bring one along or purchase one in Montevideo if you need it. Plug types in Uruguay are C and L.

INTERNET SERVICES

Free wireless internet access will be provided in the meeting venue.

BANKING FACILITIES, POSTAL SERVICES AND CURRENCY

The Uruguayan Peso (UYU/\$) is the official currency. Bank notes are available in the following denominations: \$2,000; \$1,000; \$500; \$200; \$100; \$50; \$20 while the coins are denominated \$50, \$10, \$5, \$2, and \$1.

Exchange rates (31 August 2022) 1 USD = 42 Uruguayan pesos; 1 Euro = 48 Uruguayan pesos.

Uruguay imposes no restrictions on the import or export of any local or foreign currency. There is only an obligation to declare sums greater than 10,000 dollars or equivalent.

There are many banks and exchange offices where you can exchange dollars, euros, and other currencies. (Banks working hours: 1pm - 5pm, Foreign exchange offices > 9am - 7pm). Some hotels also provide currency exchange service, but it should be noted that these rates are not always favorable.

ATMs can be found all throughout the country. Most places accept credit or debit cards.

CONTACT

For information about the INC-1, please contact unep-incplastic.secretariat@un.org.

¹ Uruguay offers a couple of tax reduction benefits for non-residents at certain tourism activities. You can check it here: <https://www.gub.uy/ministerio-turismo/comunicacion/comunicados/beneficios-para-no-residentes>.

ANNEX: ACCOMODATION LIST PROVIDED BY THE HOST COUNTRY (the information below was updates on 18 November 2022)

2 stars

Hotel	Contact	Rooms/pricing (USD)	Breakfast included	Distance to city's central area*	Distance to the event*	Served by event's transport	Further details
1) Hotel Gaudí	+598 4249 4116 info@hotelgaudi.com.uy			Centre-located	13 min	No	
2) Hotel Colonial	4222 3346 inforeservas@colonialhotel.com.uy			13 min	11 min	No	
3) Hotel Iberia	+ 598 92667763/4244 0405 reservas@iberiahotel.com.uy	Sing/doub. \$50	Yes	Centre-located	13 min	Yes	

3 stars

Hotel	Contact	Rooms/pricing (USD)	Breakfast included	Distance to city's central area*	Distance to the event*	Served by event's transport	Further details
4) Hostal de la Candelaria	+598 4222 3711 info@hostaldelacandelaria.com	Doub. \$65		8 min	12 min	Yes	
5) Hotel Milano	+598 4244 0039 reservas@hotelmilanopunta.com	Sing. \$64-77 Doub. \$64-120	Yes	Centre-located	12 min	Yes	
6) Hotel Bonne Etoile	+598 4244 0301 hotelbonneetoile@hotmail.com	Sing. \$50 Doub. \$55	Yes	Centre-located	13 min	Yes	
7) Hotel Florinda	+598 4244 0022 reservas@hotelflorinda.com	Sing. \$75 Doub. \$80	Yes	Centre-located	13 min	Yes	
8) Hotel Marbella	+598 4244 1814 reservas@hotelmARBELLA.com.uy	Doub. \$40	Yes	Centre-located	13 min	Yes	40 usd Doble 30 usd single
9) Hotel Sunset Beach	+598 4248 4353 reservas@hotelsunsetbeach.uy	Doub. \$75 Suite*: \$100	Yes	Centre-located	12 min	Yes	*View to the sea
10) Hotel Camelot	+598 4248 2006/97634912 camelotpunta@yahoo.com	Sing. \$65 Doub. \$78	Yes	5 min	5 min	Yes	Offers a discount for participants of the forum

11) Hotel Punta Sol	+598 4224 1326 aparthotelpuntasol@gmail.com	\$80	NO	8 min	12 min	Yes	
12) Hotel Sea View	+598 4243 8753 reservas@hotelseaview.uy	\$55	Yes	7 min	5 min	Yes	
13) Hotel Shelton	+598 4249 0280 hotel_shelton@hotmail.com	\$36	NO	Centre-located	12 min	Yes	Single – double NO BREAKFAST
14) Hotel Blu Inn	+598 4248 0200 belen@bluinnpuntadeleste.uy	\$ 60 Doble o single	Yes	Centre-located	12 min	Yes	
15) Hotel Playa Brava	+598 4244 1612 hotelplayabrava@gmail.com	Sing. \$40 Doub. \$45	Yes	Centre-located	12 min	No	
16) Hotel Ajax	+598 4248 1798 reservas@hotelajax.com.uy			Centre-located	12 min	No	<u>Noches de Noviembre</u> U\$S 56 (single) U\$S 78 (doble) U\$S 101 (triple) <u>Noches Diciembre</u> U\$S 63 (single) U\$S 88 (doble) U\$S 114 (triple)
17) Hotel Romimar	+598 4244 7116 hotelromimar@gmail.com	Sing. \$55 Doub. \$65		Centre-located	12 min	No	
18) Hotel Castilla	+ 598 98235270/4244 9296 reservas@hotelcastilla.com.uy	Sing./doub. \$60 Jr Suite (2 p.) \$80 Exec. Suite (2 p.) \$120	Yes	Centre-located	12 min	Yes	VAT not included
19) Hotel Solanas	+54 91133561181 eventos@gruposolanas.com	Sing. \$110 Doub. \$120 Royalmar sector (4 p.) \$160	Yes*	18 min	20 min	Yes	Free access to Solanas Crystal Beach. *Royalmar sector does not include breakfast.
20) Hotel Solerios	solerios@solerios.com	Superior room \$119 Deluxe room \$149	Yes	Centre-located	10 min	Yes	Superior: city-facing. Deluxe: partial view of the sea.

4 stars

Hotel	Contact	Rooms/pricing (USD)	Breakfast included	Distance to city's central area*	Distance to the event*	Served by event's transportation	Further details
21) Hotel Remanso	+598 4244 7412 reservas@hotelremanso.com.uy	Standard: Sing. \$70 Doub. \$75 Superior Single \$90	Yes	Centre-located	12 min	Yes	
22) Hotel 2122	+598 4249 2122 gerencia@hotel2122.com	\$ 100 Single, \$120 en doble y \$ 140 en triple.	Yes	5 min	6 min	Yes	
23) Hotel Golden Beach	+598 42441314 administracion@goldenbeach.com.uy	Single: Standard \$65 Premium \$75 Doble: Standard \$75 Premium \$85	Yes	Centre-located	12 min	Yes	
24) Hotel Barradas	+598 4249 4444 - reservas@hotelbarradas.com.uy	Single: Standard \$75 Superior \$85 Suite \$107 Doble: Standard \$85 Superior \$95 Suite \$117	Yes	5 min	9 min	Yes	
25) Hotel Awa	+598 4249 9999 reservas@awahotel.com	Deluxe \$129 Executive \$159	YES	5 min	5 min	No	
26) Hotel del Lago Golf & Art Resort	+598 4257 7444 reservas@hoteldellago.com.uy	Sing. \$91 Doub. \$101	Yes	25 min	25 min	Yes	

27) Hotel Jean Clevers	+598 4249 3494 contactenos@jeanclevers.com	Sing. \$105 Doub. \$115	Yes	5 min	8 min	Yes	
28) Hotel Jamaica	+ 598 4248 2225 reservas@hotel-jamaica.com	Sing. \$85 /doub.\$95	yes	10min	15 min	Yes	
29) Hotel Remanso	+598 4244 7412 reservas@hotelremanso.com.uy	Standard: Sing. \$ 70 Doub. \$ 75 Superior Single \$ 90	Yes	Centre-located	12 min	Yes	
30) Hotel 2122	+598 4249 2122 gerencia@hotel2122.com	\$ 100 Single, \$ 120 double \$ 140 triple.	Yes	5 min	6 min	Yes	

5 stars

Hotel	Contact	Rooms/pricing (USD)	Breakfast included	Distance to city's central area*	Distance to the event*	Served by event's transportation	Further details
31) Hotel Enjoy	+598 4249 4444 gzagorski@enjoy.cl	Sgle /doub. \$ 160	Yes	Centre-located	12 min	Yes	
32) Hotel The Grand	+598 4249 1234 ventas@puntagrand.com		Yes	5 min	15 min	Yes	Check costs

*By car/bus, normal days