
Meeting of the Bureau of the Ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution

Tuesday, 25 April 2023

16:00 – 18:00 (EAT; GMT + 3)

Online meeting

Agenda item 3. Preparations for OEWG-2.

b) Roadmap for OEWG-2 and OEWG-3.

Background document: Draft revised list of documents and work plan for the OEWG SPP Process

Note: the deadlines for the development of the meeting documents are found below.

Document 1: Agenda and Annotated Agenda

Agenda will be developed as agreed in Annex I of the OEWG 1.2 meeting report (UNEP/SPP-CWP/OEWG.1/7). Annotated agenda to be developed.

Document 2: Update from the Secretariat on its operations, the budget and expenditures, timetable and organization of the future work of the ad hoc open-ended working group

Document 3: Skeleton Outline of OEWG Proposal

Skeleton outline of a proposal to consider at an intergovernmental meeting, and including relevant annexes. It is proposed that the skeleton outline then be filled with relevant sections as agreed text is developed by the OEWG.

Document 4: Scope, objective, functions and operating principles

This document will facilitate further discussion on the scope, functions (that will be supported by an INF document which presents a mapping of existing capacity building in the chemicals and waste space) and operating principles (providing examples from relevant existing bodies and taking into consideration the written inputs provided by stakeholders).

Proposed sections include:

4.1 scope (UNEA resolution, para 5b)

4.2 objective, functions (UNEA resolution, para 5c)

Incorporate text from Annex II of UNEP/SPP-CWP/OEWG.1/7)

4.3 operating principles (UNEA resolution, para 5j)

Relevant engagement: a webinar presenting examples from relevant existing bodies), followed by written submission from member states and relevant stakeholders

Document 5: Institutional arrangements and rules of procedure for sessions of the plenary

The document will include examples building on OEWG.1/INF5 and 7 including examples prepared by the secretariat of the institutional design and governance, and including options of an outline of the ROPs. Proposed sections include:

5.1 institutional arrangements (UNEA resolution, para 5a)

Relevant engagement: Webinars followed by informal consultations / brainstorming

5.2 arrangements for secretariat support for the panel (UNEA resolution, para 5h)

5.3 rules of procedure for sessions of the plenary (UNEA resolution, para 5j)

5.4 financial procedures including options for voluntary financing (UNEA resolution, para 5i)

Document 6: Relationship with relevant key stakeholders (UNEA resolution, para 5d)

This document will include consideration of those organizations and entities listed in OEWG.1/INF4 and provide examples.

Relevant engagement: Webinar (BRS Side event) followed by informal consultations / brainstorming

Document 7: work-related processes and procedures

The document will include examples building on OEWG.1/INF7.

Proposed sections include:

7.1 Process for determining and executing the work programme of the panel (UNEA resolution, para 5e), including prioritization framework

7.2 Arrangements for identifying and engaging with experts to contribute to the work of the panel (UNEA resolution, para 5f)

7.3 Procedures for the review and adoption of reports and assessments produced by the panel (UNEA resolution, para 5g)

7.4 Conflict of Interest (UNEA resolution, para 5l)

Document development schedule

Drafting	April	May	June
External inputs/	Institutional design and governance of the panel: Webinars followed by informal consultations / brainstorming Operating principles governing the work of the Panel: Written submission from member states and relevant stakeholders	Relationships of the panel with relevant key stakeholders, including governmental and non-governmental organizations, and civil society, Webinars followed by informal consultations /brainstorming	

1st Review (internal spp team)	external review* (sent by)	Bureau Review	Draft 2 development	Final readthrough/ submission
1 week	4 weeks	2 weeks	2 weeks	1 week
17 July	24 July	24 July	7 August	21 August

*External review includes IPCC, IPBES, & MEAs

Editing	Translation	Planned End Date
2 weeks	6 weeks	Document Posted Online
28 August	11 September	23 October

Stakeholder engagement

The previously presented workplan highlighted a variety of stakeholder engagement activities, which include webinars, surveys, side event in the margins of relevant meetings, and potential informal meetings which offer opportunities for online and in-person engagement with relevant stakeholders.

The Secretariat is planning to continue the series of webinars, both called for in Annex III of UNEP/SPP-CWP/OEWG.1/7 (on Institutional design and governance of the panel and on relationships of the panel with relevant key stakeholders, including governmental and non-governmental organizations, and civil society) and by comments from Bureau members. In addition to these topics, the secretariat proposes to organize webinars on some of the following topics, among others:

- Capacity building
- Prioritization framework
- Relationships of the panel with relevant key stakeholders
- Institutional Design and Governance
- Operating principles
- Institutional arrangements
- Webinar in lead up to meeting
- Webinar for Major Groups

The Bureau may wish to consider a survey on capacity building needs to support the development of the relevant information document.

In-person and Online Engagement

The following in-person/online meetings offer an opportunity for the SPP Secretariat to engage with relevant stakeholders, via side events and bilateral consultations:

In-person / online events			
Webinar 1	Online	26-April-2023	
Webinar 2	Online	TBC	
BRS workshop from science to action (online presentation)	Buenos Aires, Argentina	12-Apr-2023	14-Apr-2023
BRS COPs (side event)	Geneva, Switzerland	1-May-2023	12-May-2023
World Health Assembly 76	Geneva, Switzerland	21-May-2023	30-May-2023
Plastics INC 2	Paris, France	29-May-2023	2-Jun-2023
Montreal Protocol OEWG 45	Bangkok, Thailand	3-Jul-2023	7-Jul-2023
IPBES 10 Plenary	Bonn, Germany	28-Aug-2023	2-Sep-2023
ICCM 5	Bonn, Germany	25-Sept-2023	29-Sept-2023
Montreal Protocol MOP 35	Nairobi, Kenya	23-Oct-2023	27-Oct-2023
Minamata COP	Geneva, Switzerland	30-Oct-2023	3-Nov-2023
Plastics INC 3	Nairobi, Kenya	13-Nov-2023	17-Nov-2023
Pan-Africa chemistry Network conference	Nairobi, Kenya	15-Nov-2023	17-Nov-2023

Note: The Secretariat has confirmed a side event at the BRS COPs in Geneva, Switzerland (May 2, 2023), which will be broadcast online.