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**Global Mercury Partnership
Partnership Advisory Group
First meeting**
Geneva, 31 March – 2 April 2009

Proposed UNEP Reporting Format

UNEP Global Mercury Partnership

Note by the Secretariat

As specified in Section 7 of the UNEP Global Mercury Partnership Overarching Framework, UNEP has developed a reporting format to assist partnership areas track partnership activities, assess effectiveness and measure the impact of partnerships activities on the achievement of the overall goal of the UNEP Global Mercury Partnership. The draft reporting format is included for information and discussion in the attached annex.

Annex: Proposed Reporting Format, UNEP Global Mercury Partnership

1.0 Background

UNEP Chemicals will report regularly on progress of the UNEP Global Mercury Partnership to the UNEP Governing Council (GC). As part of the process outlined within the Overarching Framework to the UNEP Global Mercury Partnership, the partnership areas will report biennially to UNEP Chemicals in accordance with the UNEP reporting format. This document outlines a proposed reporting format.

Reporting will include monitoring performance (tracking partnership activities and partner contributions) as well as assessing effectiveness (measuring the impact of partnership activities on target beneficiaries).

Reporting promotes accountability for the achievement of the overall goal of mercury reduction and allows for an assessment of results, effectiveness and performance. The evaluation process will promote learning, feedback, and knowledge sharing on results and lessons learned amongst partners.

The overall evaluation as well as the individual partnership area reports will act as a tool for informing ongoing work / strategy of the UNEP Global Mercury Partnership and how it relates to the implementation of UNEP Governing Council decisions.

UNEP will use information collected from the partnership areas to compile an overall 'Report on Progress on the UNEP Global Mercury Partnership' for the UNEP Governing Council.

This evaluation report will include:

1. Evaluation of the individual partnership areas (reporting template provided on page 3-4).
2. Evaluation of the overall UNEP Global Mercury Partnership.

2.0 Reporting process

Individual partnership areas, through the partnership area leads, are asked to report on progress to UNEP four months before the UNEP Governing Council session.

Given the recent formalization and evolution of the UNEP Global Mercury Partnership (since Governing Council 24), the first Partnership evaluation to UNEP GC 25 will be as comprehensive as possible, with a move towards a complete evaluation for UNEP GC 26 in 2011.

The proposed reporting format will be revised based on experiences from using it for UNEP GC 25 and from input received at the first Partnership Advisory Group meeting (tentatively scheduled for April 2009). To enhance transparency and accountability, a process for independent review will be explored.

3.0 Individual partnership area evaluation criteria

As specified in the UNEP Global Mercury Partnership Overarching Framework, the partnership areas should support the overall goal of the Partnership through contributing to the following objectives, consistent with the priorities set out in paragraph 19 of Governing Council Decision 24/3:

- Minimization and, where possible, elimination of mercury supply considering a hierarchy of sources, and the retirement of mercury from the market to environmentally sound management.
- Minimization and, where feasible, elimination of unintentional mercury releases to air, water, and land from anthropogenic sources.
- Continued minimization and elimination of global use and demand for mercury.
- Promoting the development of non-mercury technologies where suitable economically feasible alternatives do not exist.

In addition, individual partnership areas have noted the following specific criteria of evaluation within their business plans.

Artisanal and small scale gold mining

- Mercury purchased and used in the communities and target countries where technical activities are carried out (baseline is the 2005 data from the 2006 UNEP Trade Report).
- Release reductions.
- Where available and where feasible, number of kilogram of gold produced by ASM for one kilogram of mercury used in the sector.

Mercury cell chlor alkali production

- Per cent reduction in mercury use per metric ton of chlorine production.
- Per cent reduction in mercury emissions and use per metric ton of chlorine production.
- Per cent reduction in mercury use by the chlor-alkali industry.
- Per cent reduction in mercury mercury emissions and use from the chlor-alkali industry.
- [Progress towards a projected reduction of XX% in mercury use by 2015]
- Number of chlor-alkali units with mercury cell technology decommissioned.

Mercury in products: This partnership area comprises of lighting, measuring and control devices, dental amalgam, batteries, electrical and electronic devices, and other areas (such as pharmaceuticals and vaccines).

- Mercury demand for manufacturing of products containing mercury.
- Quantity of mercury used in products consumed by consumers.
- Release reductions achieved.
- Availability of non-mercury alternatives.
- Number of dental practitioners using amalgam.

Mercury releases from coal combustion

- Availability of guidance tools to assist countries in achieving emission reductions.
- Release reductions achieved.

Mercury waste management (no specific indicators outlined)

Mercury air transport and fate research (no specific indicators outlined)

4.0 Proposed Reporting Format for individual partnership areas

Please note: individual partnership areas are asked to respect a 4-page maximum reporting limit.

1. General Information	
1.1 Individual partnership area:	
1.2 Individual partnership area lead:	
1.3 Reporting year/period:	2007-2008
1.4 How many meetings were held over the reporting period?	Number of face to face meetings: Number of teleconferences: Other:
1.5 How many partners are part of this partnership area?	
1.6 How much funding was raised through this partnership area? What about in-kind assistance?	
1.7 What is the objective of the individual partnership area?	
2. MONITORING PERFORMANCE (tracking partnership activities and partner contributions)	
2.1 Please provide a short overview of the key current partnership area efforts (brief description, expected outcomes, budget, timeframe).	
2.2 Please provide a short overview of any key upcoming, planned partnership area efforts (brief description, expected outcomes, budget, timeframe).	
2.3 Please provide a short overview of key partnership area efforts completed since the previous Governing Council (brief description, outcomes, costs, timeframe).	
3. ASSESSING EFFECTIVENESS (measuring the impact of partnership activities on target beneficiaries)	
3.1 What are the partnership area indicators of progress? If no indicators, please specify why.	
3.2 Please report on progress in terms of each of the partnership area indicators outlined within the partnership area business plan.	
3.3 Please summarize the key results achieved to date by the partnership area in terms of the following areas (as applicable):	
i) Sharing and exchanging information:	
ii) Strengthening capacity:	
iii) Other results you may wish to highlight:	
3.4 What are the strengths of the partnership area?	

3.5 What are the weaknesses and/or major challenges for this the partnership area?
3.6 Can the weaknesses or major challenges be addressed through the partnership? If yes, what is the best strategy to address such weaknesses / major challenges in moving forward?
3.7 In view of above, how should the partnership area be modifying its approach in the coming two year cycle? Should the objective and indicators of the partnership area be revised in moving forward?
3.8 Please specify whether the promotion of non-mercury technologies (where suitable economically feasible alternatives do not exist) is relevant to the partnership area, and if it is, how the partnership area is addressing this aspect.
3.9 Please outline how this report was drafted and who was consulted with in doing so?
4.0 This section is intended for other relevant comments.

5.0 Overall UNEP Global Mercury Partnership Evaluation

The overall goal of the UNEP Global Mercury Partnership is to protect human health and the global environment from the release of mercury and its compounds by minimizing and, where feasible, ultimately eliminating global, anthropogenic mercury releases to air, water and land.

The partnership areas should support the overall goal of the Partnership through contributing to the following objectives, consistent with the priorities set out in paragraph 19 of Governing Council Decision 24/3:

- Minimization and, where possible, elimination of mercury supply considering a hierarchy of sources, and the retirement of mercury from the market to environmentally sound management.
- Minimization and, where feasible, elimination of unintentional mercury releases to air, water, and land from anthropogenic sources.
- Continued minimization and elimination of global use and demand for mercury.
- Promoting the development of non-mercury technologies where suitable economically feasible alternatives do not exist.

The overall Partnership will be evaluated in terms of meeting the overall goal and objectives. Given the recent formalization and evolution of the UNEP Global Mercury Partnership (since Governing Council 24), the first Partnership evaluation to UNEP GC 25 will be as comprehensive as possible, with a move towards a complete evaluation for UNEP GC 26 in 2011.