United Nations Environment Programme
26 June 2025

Joint meeting of the Bureaux of the United Nations Environment Assembly
and the Committee of Permanent Representatives
3 July 2025
Online meeting

Agenda item 2 (b): Process for the submission of draft resolutions and decisions to the seventh session of the United Nations Environment Assembly

This note, entitled "*Appointment and responsibilities of the co-facilitators for the seventh session of the United Nations Environment Assembly*", has been developed by the Secretariat for the consideration of and possible guidance by the Bureaux of the United Nations Environment Assembly and the Committee of Permanent Representatives, under agenda item 2 (b) (Guidelines for the submission of draft resolutions and decisions to the seventh session of the United Nations Environment Assembly), at the joint meeting of the Bureaux of the UN Environment Assembly and the Committee of Permanent Representatives, to be held online on 3 July 2025.

Appointment and responsibilities of the co-facilitators

Appointment

1. In line with subparagraph 13 (d) of the Annex to CPR decision 167/1, which encourages the **early identification of experienced co-facilitators** in consultation with regional groups and the Bureaux of the Environment Assembly and of the CPR, the Secretariat will circulate **in July 2025** a letter on behalf of the President of UNEA and the Chair of the CPR, inviting the Chairs of the regional groups in Nairobi to consult to identify at least two delegates from each Group to act as facilitators for the informal consultations on draft resolutions/decisions to be held in the leadup to the OECPR and UNEA-7.

2. Following the submission of the draft resolutions and decisions, the President of UNEA and the Chair of the CRP, in consultation with the regional groups, will appoint delegates as co-facilitators; and the Bureaux of the Environment Assembly and the Committee of Permanent Representatives will consider possible clustering of similar or related drafts and confirm the schedule of the informal consultations in the lead up to the OECPR.

3. The announcement of the appointment of the co-facilitators, information on possible clustering of proposals and schedule of the informal consultations will be made available, as soon as possible, through a joint letter from the President of UNEA and the Chair of the CPR addressed to all Member States.

Mandate and responsibilities

4. During the intersessional period after the twelfth annual subcommittee meeting of the CPR, following the introduction of draft resolutions and decisions, and in advance of the seventh meeting of the OECPR, the appointed co-facilitators will convene open, inclusive and transparent informal consultations under the auspices of the CPR.

5. In addition, the co-facilitators may also organize separate additional *informal informal* meetings with proponents of draft resolutions and decisions and with interested delegations and representatives from regional and political groups, as well as with the Major Groups and Stakeholders, in order to discuss particularly challenging proposals and to move the discussion of a draft resolution or decision forward.

6. Subject to confirmation by the OECPR, the co-facilitators will continue to hold consultations until the end of that meeting, or until consensus has been found on individual drafts through ad ref agreements during the OECPR.

7. These consultations will take the form of text-based line-by-line negotiations of the draft resolutions/decisions. To facilitate the negotiations, the Secretariat will make available technical focal points and screen editors to facilitate in situ recording of textual proposals to the drafts directly on screen in the conference room.

8. After each informal consultation, the Secretariat will also make available the updated versions of the draft resolutions/decisions reflecting the latest status of discussions on the e-Proposals module.

9. Agreements on text are marked as "[agreed ad ref]", after each paragraph. In cases where agreement cannot be reached on the text, text should be bracketed, with the respective positions of delegations clearly identified.

10. Subject to confirmation by the Committee of the Whole that UNEA may establish, the co-facilitators may continue to hold consultations until consensus has been found on individual drafts through *ad ref* agreements.

11. The co-facilitators are expected to regularly report on progress with respect to their work to the Chair, to the Bureau of the CPR, or to the CPR meetings directly.

12. In this regard, the co-facilitators of each cluster may be requested to brief the membership on the progress of the consultations on the draft resolutions and decisions, highlight outstanding questions, points of difference as well as convergence, and possible efforts to merge certain texts.

Roadmap for the intersessional period including guidelines for the organization of work for the OECPR and UNEA-7

13. During the intersessional period after the twelfth annual subcommittee meeting of the CPR, following the introduction of draft resolutions and decisions, and in advance of the seventh meeting of the Open-ended CPR, the appointed
co-facilitators will convene open, inclusive and transparent informal consultations on draft resolutions/decisions.

14. The consultations are informal in nature and will be held under the auspices of the CPR, whereby a standard agenda item entitled "Preparations for UNEA-7" will be included in the quarterly and subcommittee meetings of the CPR.

15. The roadmap will be updated at the discretion of the Chair and other members of the Bureau of the CPR, in consultation with the appointed co-facilitators, on a rolling basis to ensure the effective use of the intersessional period.

16. The UNEA and CPR Bureaux recommends that the roadmap below guide the Committee during the intersessional period. The schedule of meetings will be available through the online roadmap of the UNEP Governing Bodies.

18 September 2025	**Introduction** of drafts **decisions** during the CPR Subcommittee meetings **and Q&As/general comments.**
30 September and 2 October 2025	**First reading** of the **drafts decisions.** Led by co-facilitators. *Para-by-para reading - screen editing with text proposals but without attributions*.
21 and 24 October 2025	**Introduction** of drafts **resolutions** and technical notes during the CPR Subcommittee meetings **and Q&As/general comments.**
24 October -3 November 2025	Based on Q&As sessions**, preparations of Rev.1 versions** of the drafts by the proponents, working with co-facilitators.
3 November 2025	**Submission of Rev.1 versions** of the drafts by the proponents based on Q&As sessions.
6,7, 10 (half day),11,12 (half day) ,13, (full day) and 14 November (half day) 2025	**First reading on Rev.1 versions of the drafts resolutions/decisions.** Led by co-facilitators. *Para-by-para reading - screen editing with text proposals but without attributions*.
14 November 2025	Deadline for the Secretariat to submit the drafts to UNON for editing.
14-30 November 2025	Bilateral meetings among delegations, leading up to the OECPR and UNEA-7
16-30 November 2025	Advance English versions of the draft resolutions and decisions availed ahead of the OECPR
1-5 December 2025	**OECPR**
8-12 December 2025	**UNEA-7**

17. The detailed roadmap for the conduct of work during the intersessional period including guidelines for the organization of work of the OECPR and UNEA-7 can be accessed here.

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