

Reference: Not-INC-2026-0030

15 May 2026

Dear Madam/Sir,

Reference is made to the invitation for the [third informal virtual meeting of Heads of Delegation to the INC](#), dated 11 May 2026.

The Secretariat wishes to inform Member States of the United Nations, members of UN specialized agencies, and regional economic integration organizations of the **following important updates**:

- The third informal virtual meeting of Heads of Delegation to the INC, originally scheduled for 28 and 29 May 2026, has been rescheduled to **Wednesday 3 June and Thursday 4 June 2026**.
- To facilitate participation across time zones, the meeting will still be held in **two alternative sessions**. All session times are in East African Time (GMT+3):
 - **Session 1**: 3 June 2026, 14:00 – 16:00
 - **Session 2**: 4 June 2026, 00:00 – 02:00
- Delegates who have **already registered** for the virtual informal meeting originally scheduled for 28 and 29 May 2026 are not required to register again. However, should there be changes to the composition of the delegation as a result of the change in date, kindly inform the INC Secretariat via email at unep-incplastic.secretariat@un.org.
- Delegations that **have not yet registered** for the meeting are kindly requested to [register here](#) no later than **Friday 29 May 2026**.
- The **meeting outline, including the guiding questions** designed to facilitate the exchange of views during the meeting will be circulated in due course.
- Please note that although participants may register to attend both sessions of the meeting, they may make an **intervention in one session only**. Additional guidance on interventions will be circulated in due course.
- The meeting will follow a **Head of Delegation + 4 format**. Participation therefore includes the designated Head of Delegation or their designated representative, accompanied by up to four additional delegates.

This third informal virtual meeting of Heads of Delegations is convened to provide an opportunity for Members of the Committee to continue to exchange views and help guide the next steps in the INC process.

The meeting will be conducted in English only and will be held on the Interactio platform. A separate email containing the link to join the meeting will be sent directly by Interactio to the e-mail address provided by the registered delegates.

The meeting's information is also available on the [INC website](#).

The INC Secretariat remains at your disposal for any information as needed at unep-incplastic.secretariat@un.org.

Kind regards,

Signed

The INC Secretariat