

Note on Logistical Arrangements for INC-5.3

Note by the Secretariat

19 November 2025

I. Introduction

1. The [third part of the fifth session of the Intergovernmental Negotiating Committee](#) to develop an international legally binding instrument on plastic pollution, including in the marine environment (INC-5.3), is scheduled to take place on 7 February 2026 at the Geneva International Conference Centre (CICG) in Geneva, Switzerland, as decided by the Bureau of the INC at its meeting held on [30 October 2025](#). The one-day INC session is to be convened for organizational and administrative purposes with the focus on election of officers including for the position of Chair.
2. This note presents an overview of the logistical arrangements pertaining to INC-5.3.

II. Venue of INC-5.3

3. The third part of the fifth session of the Intergovernmental Negotiating Committee to develop an international legally binding instrument on plastic pollution, including in the marine environment (INC-5.3), is scheduled to take place on 7 February 2026 at the Geneva International Conference Centre (CICG) in Geneva, Switzerland.
4. The resumed session will be held immediately after, and in the same venue as, the first session of the Plenary of the Intergovernmental Science-Policy Panel on Chemicals, Waste and Pollution (ISP).
5. The CICG has been secured on the condition that room configurations remain unchanged between the two meetings.

III. Meeting rooms at INC-5.3

6. Considering the organizational and administrative focus of this short, resumed session, only the plenary room, regional consultation rooms, and an overflow room for following plenary proceedings when allocated seats in the plenary room are full will be provided.
7. The allocated plenary hall has a capacity of approximately 490 delegates. Delegations from Members of the Committee will be seated in English alphabetical order and each Member of the Committee will be allocated two seats: one seat at the table with access to a microphone, and one seat directly behind. Simultaneous interpretation into all six official UN languages will be provided in the plenary room.
8. Remaining participants can follow the proceedings from the limited plenary room seats or the overflow room. The overflow room will have video live stream in English, and participants should note that a maximum seating capacity will apply. No additional overflow rooms are planned, as adding further facilities would incur additional costs.
9. Rooms for regional consultations by Members of the Committee will be available from 8:00 a.m. on Saturday, 7 February. These rooms are smaller than those available at previous INC sessions. Extending the length of use of these rooms is not possible due to the allocation of the rooms by the ISP in the days prior, as well as owing to the additional costs.

10. Delegation rooms and bilateral meeting rooms will not be available at INC-5.3.
11. No dedicated space will be allocated for additional stakeholder activities, including observer coordination, media briefings, or other purposes.

IV. Invitations and registration for INC-5.3

12. Registration is open with a deadline of 16 January 2026.
13. The [invitation to Members of the Committee](#) to attend INC-5.3 was circulated on 5 November. The invitation letter contains the links for registration and application for travel support for Members of the Committee, which are not available in the public web page.
14. While registration of delegations from Members of the Committee is not subject to limitation, national delegations are encouraged to consider space constraints when determining the size of their delegations to INC-5.3. In addition, and considering the organizational and administrative focus of this short, resumed session, Members of the Committee are strongly encouraged to consider extending their delegates already attending the first session of the Plenary of the Intergovernmental Science-Policy Panel on Chemicals, Waste and Pollution (ISP), or have delegates already based at Permanent Missions in Geneva participate in INC-5.3 to ensure resources are used efficiently and in the most cost-effective and sustainable way possible.
15. The [invitation to Observer organizations](#) to attend INC-5.3 was circulated on 17 November. Accredited Observer organisations are invited to register one representative per organization.
16. All information regarding registration, including registration requirements and access to the registration portal, is detailed under the '[Registration](#)' tab in the [INC-5.3 web page](#).

V. Travel Support for delegates

17. Travel support can be provided if the participation by the national delegates attending the ISP or by delegates based at Permanent Missions in Geneva is not feasible.
18. This travel support is available from the voluntary contributions by donors to support the participation of a maximum of one delegate per developing country or country with economy in transition, with priority given to Least Developed Countries and Small Island Developing State.
19. The deadline for eligible delegates to apply for travel support is strictly 28 November 2025. Members are urged to adhere to this deadline to allow sufficient time for the processing of travel.
20. INC-5.3 registration and travel support application are two separate processes. Application for travel support should only be submitted, and will only be processed, once INC-5.3 registration has been approved. Therefore, delegates designated to receive financial support are kindly requested to submit an additional online form through the link provided in the invitation letter.
21. No travel support will be provided for participants from Observer organizations due to the nature of the resumed session.

VI. Issuance of physical badges

22. Access to the INC-5.3 venue is subject to the presentation of a valid badge. Once registration is approved, participants will receive a UN EVENT PASS. This pass will be used to finalize the registration on-site.
23. Pre-approved participants will be able to collect their paper badges on the afternoon of Friday, 6 February 2026, and on the morning of Saturday, 7 February.

VII. Disbursement of Daily Substance Allowance (DSA)

24. Delegates who received financial support for INC-5.1 or INC-5.2 should bring their UN Debit Card (DSA card) to Geneva.
25. Delegates who will receive travel support to attend both the ISP meeting and INC-5.3 will be informed of the disbursement arrangements in due course.

VIII. Entry visas to Switzerland

26. Delegates requiring entry visas to Switzerland are encouraged to submit applications to the competent authorities as early as possible. It remains the responsibility of each participant to apply for the entry visa, as applicable.

IX. Information note to participants

27. Participants are encouraged to consult the practical and logistical information in the [Information Note to participants](#) available on the [INC-5.3 web page](#).