

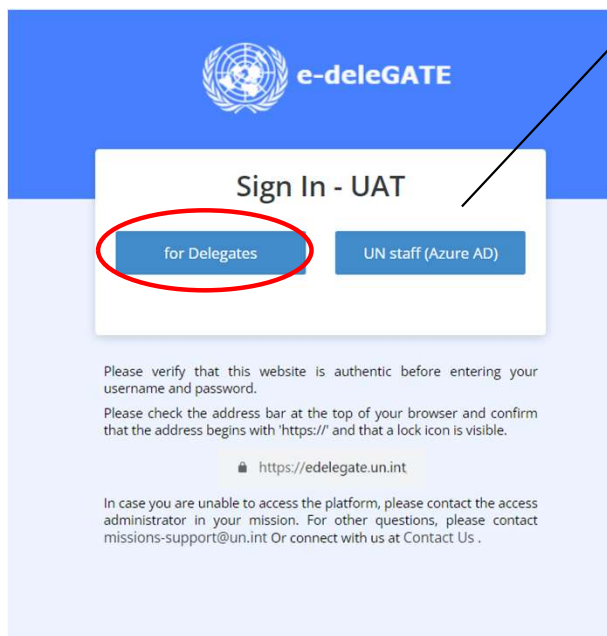
# Training on e-Proposals

- 
- Accessing the module
  - Submitting and editing a proposal
  - Co-sponsoring a draft
-

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# How to access to the module

How to login: <https://edelegate.un.int/>



 e-deleGATE

### Sign In - UAT

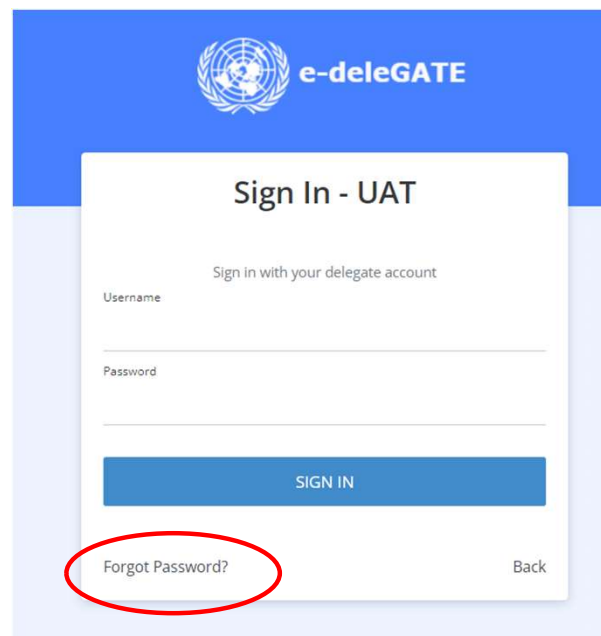
**for Delegates** UN staff (Azure AD)

Please verify that this website is authentic before entering your username and password.  
Please check the address bar at the top of your browser and confirm that the address begins with 'https://' and that a lock icon is visible.

 <https://edelegate.un.int>

In case you are unable to access the platform, please contact the access administrator in your mission. For other questions, please contact [missions-support@un.int](mailto:missions-support@un.int) Or connect with us at Contact Us .

For un.org  
email  
accounts



 e-deleGATE

### Sign In - UAT

Sign in with your delegate account

Username

Password

**SIGN IN**

**Forgot Password?** Back

## User

General Assembly ▾ Security Council ▾ ECOSOC ▾ Geneva ▾ Vienna ▾ **Nairobi ▾** Bangkok ▾ Conferences ▾ Protocol ▾ Resources ▾

### Personal Profile

#### MY CONTACT INFO

MY PREFERENCES

MY MODULES

MY ACCESS ADMINISTRATORS

Name

TestNairobi01

TestNairobi01

Mission/Organization

SWEDEN

Phone

Phone

Email

testnairobi01@unmeetings.org

Change password

Save

Welcome

TestNairobi01 TestNairobi01



2025 Survey of Conference Services

Geneva ▾

Vienna ▾

Nairobi ▾

Bangkok ▾

Conferences ▾

Protocol ▾

Resources ▾

UNEP ▸

UN Environment Assembly ▸

Committee of Permanent Representatives ▸

Announcements

e-Place

e-Submit

e-Proposals

e-Speakers

e-Credentials

MY MODULES

MY ACCESS ADMINISTRATC

TestNairobi02

Mission/Organization

SOUTH AFRICA

Email

testnairobi02@unmeetings.org

Save

 Past sessions

 Initiate a proposal

Please select

All

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BY MAIN SPONSOR

MY SPONSORSHIPS

|                                                                                                                                                                                     | MAIN SPONSOR                                                                         | SYMBOL | STATUS    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------|-----------|
| <a href="#">Advancing an International Instrument for the Environmentally Sustainable Management of Minerals and Metals, through Lifecycle and Due Diligence Approaches</a>         | COLOMBIA                                                                             |        | -OPEN-    |
| <a href="#">Strengthening Global response on Management of Wildfires</a>                                                                                                            | INDIA                                                                                |        | -OPEN-    |
| <a href="#">Promoting Synergies, Cooperation or Collaboration for National Implementation of Multilateral Environmental Agreements and Other Relevant Environmental Instruments</a> | JAPAN                                                                                |        | -OPEN-    |
| <a href="#">Safe, responsible and Sustainable Artificial Intelligence for People and Planet</a>                                                                                     | KENYA                                                                                |        | WITHDRAWN |
| <a href="#">Country-specific International Environmental Cooperation Strategy to accelerate the transition to a circular economy</a>                                                | REPUBLIC OF KOREA                                                                    |        | -OPEN-    |
| <a href="#">Management of trust funds and earmarked contributions</a>                                                                                                               | The Secretariat on behalf of the Chair of the Committee of Permanent Representatives |        | CLOSED    |
| <a href="#">Medium-term strategy for the period 2026-2029 and programme of work and budget for the biennium 2026-2027</a>                                                           | The Secretariat on behalf of the Chair of the Committee of Permanent Representatives |        | CLOSED    |
| <a href="#">Provisional agenda, dates and venue of the eighth session of the United Nations Environment Assembly</a>                                                                | The Secretariat on behalf of the Chair of the Committee of Permanent Representatives |        | CLOSED    |

#### Status:

- OPEN**: other countries can co-sponsorship the draft
- Blank**: proponent doesn't want their draft to be co-sponsored

- CLOSED**: either decisions or co-facilitators texts that cannot be co-sponsored
- WITHDRAWN**: withdrawn from further consideration
- **ADOPTED**: gaveled at UNEA

Main sponsor **JAPAN**  
Created on **05 Sep 2025 12:41:15**

PROPOSAL DETAILS

|                                  |                                                                                                                                                                            |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cluster                          |                                                                                                                                                                            |
| Draft resolution title           | <b>Promoting Synergies, Cooperation or Collaboration for National Implementation of Multilateral Environmental Agreements and Other Relevant Environmental Instruments</b> |
| Proposal text                    |                                                                                                                                                                            |
| Background material for proposal | <u><a href="#">20250825_Draft concept note on UNEA resolution on synergies_MOE_JPN for discussion.docx</a></u>                                                             |
| Comments                         |                                                                                                                                                                            |
| Proposal                         |                                                                                                                                                                            |

SPONSORSHIP OPTIONS

|                                                                  |                                      |                          |
|------------------------------------------------------------------|--------------------------------------|--------------------------|
| Is sponsorship of this proposal open to all other Member States? | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
|------------------------------------------------------------------|--------------------------------------|--------------------------|

CONTACT DETAILS

|               |                                                                         |
|---------------|-------------------------------------------------------------------------|
| Name          | <b>Yukina Abe</b>                                                       |
| Job title     | <b>Researcher</b>                                                       |
| Email         | <b><a href="mailto:yukina_abe@env.go.jp">yukina_abe@env.go.jp</a></b>   |
| Mobile number | <b>81355218243</b>                                                      |
| Name          | <b>Ichiro Hama</b>                                                      |
| Job title     | <b>Assistant Director</b>                                               |
| Email         | <b><a href="mailto:ICHIRO_HAMA@env.go.jp">ICHIRO_HAMA@env.go.jp</a></b> |
| Mobile number | <b>81355218243</b>                                                      |
|               | <b>UNEP technical focal point</b>                                       |
| Name          | <b>Kazuhiko Seriu</b>                                                   |
| Job title     | <b>Programme Management Officer, Law Division</b>                       |

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# How to initiate a proposal

UNEA e-Proposals

 Past sessions

 Initiate a proposal

Please select

All



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BY MAIN SPONSOR

MY SPONSORSHIPS

MAIN SPONSOR

SYMBOL

STATUS

## UNEA e-Proposals

← Back

### PROPOSAL DETAILS

☒ Draft resolution

☐ Draft decision

☐ Amendment

Proposal title\*

Upload proposal text

+ Choose

All draft resolutions/decisions must be submitted as Word documents. Please note that a Note Verbale and a concept note should be uploaded as background material in the field below, according to the [guidance issued for UNEA-7](#). Resolutions and decisions previously adopted by the Governing Council/UNEA can be accessed [here](#).

Background material for proposal

+ Choose

+ Add additional main sponsor(s)

- Note Verbale
- Concept note

- Draft text in Word  
File name: DATE\_TITLE OF PROPOSAL  
ie 02092025\_Nature based solutions

SPONSORSHIP OPTIONS

(optional) On behalf of the States Members of the United Nations that are members of the

Is sponsorship of this proposal open to all other Member States?

☒ Yes ☐ No

CONTACT DETAILS

Name\*

TestNairobi01 TestNairobi01

Job title\*

Email\*

testnairobi01@unmeetings.org

Mobile number\*

Alternative phone number

+ Add additional contact

☐ I, TestNairobi01 TestNairobi01, certify that I am duly authorized to table proposals for co-sponsorship on behalf of the delegation of SWEDEN.

✓ Submit

Notification sent to all who have access to the UNEA module on e-deleGATE

**Subject:** UNEA Draft resolution/decision

**Body:**

A draft resolution entitled '*Name of the proposal.*', initiated by *Proponent* is now open for co-sponsorship. To access the e-Proposals module, please go to <https://e-delegate.un.org>

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# How to make changes to your proposal

← Back

✎ Update proposal text

✎ Update details

✎ Withdraw proposal text

Main sponsor **SWEDEN**  
Created on **26 Aug 2025 16:11:46**

#### PROPOSAL DETAILS

Draft resolution title **Test resolution**

To add a new version of the draft text

**Will trigger an automated email notification to all** that a new version of the text is available

To update all other details such as adding background document, changing names of contacts etc

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# How to co-sponsor

[Past sessions](#)[Initiate a proposal](#)

Please select

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|                                                                                                                                                                                     | MAIN SPONSOR                                                                         | SYMBOL | STATUS    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------|-----------|
| <a href="#">Advancing an International Instrument for the Environmentally Sustainable Management of Minerals and Metals, through Lifecycle and Due Diligence Approaches</a>         | COLOMBIA                                                                             |        | -OPEN-    |
| <a href="#">Strengthening Global response on Management of Wildfires</a>                                                                                                            | INDIA                                                                                |        | -OPEN-    |
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← Back

✎ Co-sponsor

Main sponsor **EUROPEAN UNION**  
Created on **27 Aug 2025 16:56:40**

PROPOSAL DETAILS

Co-sponsor



☐ I, 1

propose (UNEA) on behalf of the delegation of SOUTH AFRICA.

:ertify that I am duly authorized to co-sponsor draft

✓ Submit

✕ Cancel

# How to get help?

- **No account or no access?**

- If you are a Member State or an IGO: reach out to your admins
- If you have a un.org email address: contact me on [sabine.walsh@un.org](mailto:sabine.walsh@un.org)

- **Looking for guidelines on submitting a draft and using e-Proposals?**

Go to

<https://www.unep.org/environmentassembly/unea7/resolutions-and-decisions>

- **Still stuck?** contact [sabine.walsh@un.org](mailto:sabine.walsh@un.org)

# Thank you



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For any questions, please contact:  
Sabine Walsh ([sabine.walsh@un.org](mailto:sabine.walsh@un.org))

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United Nations Avenue, Gigiri  
PO Box 30552 – 00100 GPO Nairobi, Kenya

[www.unep.org](http://www.unep.org)