



Cities and Regions Summit 2024

Sixth session of the United Nations
Environment Assembly (UNEA-6)

23 February 2024
Nairobi, Kenya



UNEA-6 Cities and Regions Summit

Logistics Note

Version of 8 February 2024

Date and Time

23 February 2024, 10:00 – 13:00 to and 15:00 to 18:00

Venue

Conference Room 14, UNEP HQ, Nairobi, Kenya

Introduction

About UNEA-6

The [sixth session of the United Nations Environment Assembly](#) (UNEA-6) will take place from 26 February to 1 March 2024 at the United Nations Environment Programme (UNEP) headquarters in Nairobi, Kenya.

As the world's highest decision-making body on the environment, UNEA-6 will unite representatives from 193 Member States to deliberate on how multilateralism can help tackle

the triple planetary crisis of climate change, nature and biodiversity loss, and pollution and waste.

About the Cities and Regions Summit

The [UNEA-6 Cities and Regions Summit](#) is an associated event to UNEA-6. The event will focus on two key questions regarding cities and regions: (1) strengthening the multi-level governance for achieving the Sustainable Development Goals (SDGs) and the multilateral environmental agreements (MEAs) goals; and (2) Funding and financing to accelerate the local climate and environmental actions.

During the Summit, subnational governments will convene to exchange their experiences with implementing environmental and climate actions and relay their perspectives to Member States participating in UNEA-6. In this way, the Cities and Regions Summit will highlight concrete examples of progress and directly contribute to the UNEA-6 deliberations.

Event Format

The Summit will take place in a hybrid format, both in person in Conference room 14 at the United Nations Environment Programme Headquarters in Nairobi, Kenya, and online through Zoom. Zoom link will be shared with the participants who registered for online participation.

In addition, web streaming of the Summit will be organized on YouTube. After the event, it will be available at the event web page [UNEA-6 Cities and Regions Summit \(unep.org\)](#).

Language of the Summit

The UNEA-6 Cities and Regions Summit will be held in English.

Registration

Delegates are required to register their interest to participate in the Summit through the following [link](#). Once participation has been confirmed, delegates who have been approved for in-person registration will also be required to register their attendance to the event on Indico at the following link <https://indico.un.org/event/1009574/>.

Traveling to Kenya

Requirement for entry into Kenya

The Government of Kenya has implemented the Electronic Travel Authorization (eTA) system in Kenya. Effective January 5, 2024, all travellers (with some exemptions) are required to apply for the Electronic Travel Authorization (eTA) before their journey to Kenya. Kindly note that participants to the OECPR6/UNEA-6 and its associated events are entitled to a fee waiver for the eTA. To be eligible, select "foreign delegation, laissez passer holder, or diplomat" as the purpose of your visit when doing your application. Kindly note that it is the delegates' responsibility to obtain travel authorization for Kenya. Please find more information on the Electronic Travel Authorization (eTA) at the following link: <https://www.etakenya.go.ke/en>.

Arriving in Nairobi

Jomo Kenyatta International Airport

Jomo Kenyatta International Airport is the main airport in Kenya and serves as a regional hub for many global airlines. It is fifteen kilometres from the central business district of Nairobi and 25 kilometres from the United Nations Office at Nairobi.

Transportation from the airport into Nairobi

Transport from Jomo Kenyatta International Airport into Nairobi can be arranged prior to arrival through travel agents or as part of guest packages in hotel reservations where applicable. Delegates who prefer to arrange their own transport from the airport into Nairobi are advised to make cash payments for car hire and taxi services in Kenyan shillings. The airport is approximately 20 minutes' drive from the United Nations Office at Nairobi using the newly built Nairobi Expressway (which has tolls). Further information about taking a taxi from the airport can be found on the website of the Kenya Airports Authority. Delegates can also contact Hemingway's Travel Agency, which is located in the complex of the United Nations Office, at the following email address: travel.unea@hemingways.co.

Jomo Kenyatta International Airport has designated parking zones for Nairobi airport taxi services (yellow cabs). These services can be arranged by telephone (+254 710 189 751) through the website of the company Nairobi Airport Transfers. Other taxi/cab services are available through mobile apps, such as Uber and Little Cab, which can be downloaded from the Google Play store or the Apple App store. Many hotels in Nairobi provide courtesy shuttle services to and from the airport to their facilities. Some hotels also offer daily transfer services to the United Nations Office at Nairobi. Delegates in need of special transfer arrangements are advised to consult their hotels well in advance.

Accommodation in Nairobi

Delegates are required to make their own hotel reservations for their stay in Nairobi. Nairobi has a variety of hotel options in various locations and of various star-ratings. These include global brands, regional hospitality companies and stand-alone units. In addition to conventional hotels, there is a range of guest houses, bed and breakfast facilities and Airbnb rentals. Delegates are advised to book accommodation close to the meeting venue to avoid any delays due to unexpected traffic jams, especially during rush hour. Additional information on accommodation is provided on the website of the Environment Assembly in the run-up to the Summit.

For information on hotel rates, please refer to the following [link](#).

The United Nations Office at Nairobi

Accessing the United Nations compound in Nairobi

The main entrance to the complex of the United Nations Office at Nairobi is located on United Nations Avenue in Gigiri. Pedestrians may enter the complex through the pavilion, north of the main vehicular entrance, opposite the Embassy of the United States of America. Private vehicles without official access decals may not enter the complex but can drop off or pick up passengers in a drive-in space next to the pavilion entrance. All delegates attending a United Nations meeting must be registered to access the compound. Meeting participants are required to wear their badges visibly for the entire duration of their presence on the complex. Please ensure that you arrive at the United Nations compound at approximately 9 am to allow for time to go through security and collect your badge.

Please note that delegates that have already registered for UNEA/OECPR on Indico and have been approved do not need to register for the UNEA-6 Cities and Regions Summit. Participants who are entering the compound only to attend the UNEA-6 Cities and Regions Summit will receive a Summit badge that is only valid for Friday, 23 February 2024. Participants who have registered to attend the UNEA-6/OECPR will receive an UNEA/OECPR badge which is valid for the OECPR and UNEA, as well as the Cities and Regions Summit, therefore, participants will be able to join the Summit with their UNEA/OECPR badge.

Accessing Conference Room 14

Conference Room 14 at the UN Compound in Nairobi is located on the rooftop area of the complex. To access the conference room, please follow the following directions:

From the main entrance north of the roundabout, turn at the first left; after this, take the first left up the stairs (you will see a sign stating 'Rooftop Conference rooms' at the bottom of the stairs); walk up 2 flights of stairs, turn left; walk for about 4 meters along the corridor; then turn right; walk straight ahead along the hallway and CR14 will be on your right. Please ensure that you are seated in the conference room by 9.30 am.

For further guidance on how to get to the conference room, please refer to a [map of the United Nations compound in Nairobi, Kenya](#).

Banking

There are three banks with automated teller machines (ATMs) to help cater for participants' banking and currency needs. The banks are located on the lower concourse, next to the delegates' lounge, and are open on weekdays from 8.30 or 9.00 a.m. to 4 p.m.

The banks within the complex include:

- + KCB Bank
- + Standard Chartered Bank
- + United Nations Federal Credit Union (UNFCU)
- + United Nations Savings and Credit Co-operative Society (UN SACCO)

Food and Restaurants

Catering services and restaurants serving food and beverages are available within the complex. Breakfasts, lunches and snacks throughout the day are available to staff and visiting delegates. There are four on-site restaurants and eight coffee stations with various opening

hours between 7 a.m. and 6 p.m. on weekdays and, in some cases, on weekends and on holidays. There are also several restaurants and bars within walking distance of the complex. A complete list of the on-site restaurants and coffee stations, with their opening hours and exact location, can be found in the [Cafes and restaurants section of the website of the United Nations Office at Nairobi](#).

There are also various restaurants and bars outside the complex of the United Nations Office at Nairobi that are within walking distance and serve a variety of cuisines. This includes the nearby China Gardens, Village Market and Gigiri Lane Craft Centre.

Additional Information about Nairobi/Kenya

Language

The official languages of Kenya are English and Kiswahili.

Time zone

Kenya standard time is UTC + 3.

Population

Kenya had a population of 53 million in 2022, according to the Kenya National Bureau of Statistics.

Capital

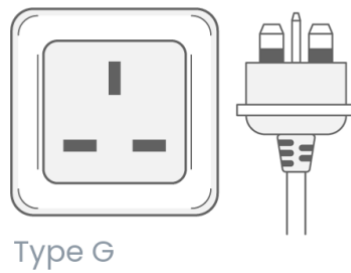
The capital of Kenya is Nairobi. The city has a population of 5 million.

Weather conditions

The weather in Nairobi is generally very pleasant. The period of February to March usually marks the end of the dry season before the onset of long rains in April. During the rainy season, heavy showers are common, especially at night. Given the tropical nature of the Nairobi region, the humidity during this period tends to be high. Average temperatures during February and March are 27°C (80°F) during the day and 14°C (57°F) or lower at night. The current weather conditions in Nairobi can be found on the website of the [Kenya Meteorological Department](#).

Electricity

The electrical currents in Kenya are 220–240 Volts, 50 Hertz. Kenya uses 13A three-pin switched wall socket outlets/Type G. The plug has three rectangular pins in a triangular pattern. Universal travel adapters can be purchased at local supermarkets and local electrical supply stores and may be available at hotels for guests upon request.

**Internet services**

Fast and reliable internet services can be readily accessed through complimentary Wi-Fi at airports, hotels and the United Nations Office at Nairobi. Mobile internet also works very well and can be acquired at a reasonable cost. Mobile SIM cards can be purchased from telecommunication providers such as Safaricom and Airtel.

Currency and other financial Information

The official currency of Kenya is the Kenyan shilling, also referred to by the code KES. It is a convertible currency. More information on the Kenyan shilling is available through online currency apps. Foreign currency can be exchanged at Jomo Kenyatta International Airport, which has 24-hour banking and currency exchange services. The use of credit cards to pay for purchases and services in major facilities is common, but cash may be needed as well, as small vendors and traders may not have the facilities for taking payments by credit card. ATM banking services are available at major centers across the city.

For further information regarding Kenya, the United Nations compound in Nairobi, and UNEA-6, please refer to the [UNEA-6 Practical Information page](#), which includes the [Handbook for Delegates to the United Nations Environment Assembly](#) and a [City Map](#) with restaurants and hotels.