

Committee of Permanent Representatives
Bureau meeting
5 September 2025
8:00 – 9:00 (GMT +3)
Conference Room 9 (in person)
and Microsoft Teams (online)

Summary

Agenda item 1: Opening of the meeting and adoption of the agenda.

1. His Excellency Sultan Hajiyeve, Chair of the Committee of Permanent Representatives (CPR) and Ambassador of Azerbaijan to Kenya and Permanent Representative to the United Nations Environment Programme (UNEP), opened and welcomed Her Excellency Romy Tincopa, Ambassador and Permanent Representative of Peru to UNEP, who was endorsed by the Group of Latin American and Caribbean States (GRULAC) for the position of the Vice Chair of the Committee. The Chair informed the Bureau that Ambassador Tincopa joined this meeting as an observer while waiting for the formal election, to be held at the 171st CPR meeting scheduled for 16 September 2025.
2. Ms. Inger Andersen, Executive Director of UNEP, thanked the Bureau for its leadership during the four days of the 12th annual subcommittee.
3. The [agenda](#) was adopted.

Agenda item 2: Stock-taking of progress made at the 12th annual subcommittee meeting of the Committee of Permanent Representatives.

Agenda item 3: Consideration of the draft Chair's summary.

4. The Secretariat briefed on the content of the first draft of the Chair's summary circulated on Thursday, 4 September 2025, in the evening, and proposed to circulate a [revised first draft Chair's summary](#) with technical updates before the opening of the morning session, scheduled to start at 10:00 a.m.
5. The Bureau agreed for the Secretariat to circulate a revised draft Chair's summary in advance of the meeting on Friday morning.
6. For future annual subcommittee meetings, and in view of the heavy agenda and the limited time available to prepare a draft Chair's summary, the Secretariat suggested that the Bureau consider allowing additional time for the preparation of the draft summary. Under this proposal, the draft Chair's summary would be circulated within one week after the meeting, for consideration at a subsequent subcommittee meeting, and endorsement at a subsequent quarterly meeting of the CPR.
7. One Bureau member proposed that the regional groups be consulted on this suggestion.

Agenda item 3: Other matters.

8. The secretariat informed that, in light of the nomination of a candidate from the Group of Latin American and Caribbean States (GRULAC) for election as Vice-Chair of the Committee at the 171st meeting of the CPR, scheduled for 16 September 2025, and in accordance with the rules of procedure of UNEA that apply *mutatis mutandis* to the work

of the CPR, the meeting would need to be convened in person for conducting the election. The Secretariat added that, following the conclusion of the Committee's consideration of agenda item 5, the Chair of the CPR could propose for the Committee's consideration that the meeting continue in a hybrid meeting.

9. The Secretariat also informed of the deadline for nominating facilitators to lead the consultations on UNEA-7 draft resolutions and decisions was Friday, 5 September 2025 and requested the Bureau to convey the deadline to their respective Groups.
10. The Secretariat further informed the Bureau of the upcoming negotiation skills training for delegates, to be held on 8 and 9 September 2025.
11. One Bureau member expressed support for the proposed arrangement of convening the 171st CPR meeting in-person for the purpose of the election and further suggested that the meeting could subsequently proceed in a hybrid format once the election was concluded.
12. The Bureau agreed that, in view of the election, in-person participation would be required. The Bureau requested the Secretariat to inform Member States and observers, including major groups and stakeholders, of the change of format of the meeting.

Agenda item 5: Closing of the meeting.

13. The meeting closed at 08:30 (GMT+3).

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Annex: List of Participants

The Committee of Permanent Representatives Bureau Members:

H. E. Mr. Sultan Hajiyeve, Chair of the Committee of Permanent Representatives, Ambassador of Azerbaijan to Kenya, and Permanent Representative to UNEP.

H. E. Ms. Marie Charlotte G. Tang, Vice-Chair of the Committee, Ambassador of the Philippines to Kenya and Permanent Representative to UNEP.

H. E. Mr. Anouar Ben Youssef, Vice Chair of the Committee, Ambassador of Tunisia to Kenya, and Permanent Representative to UNEP.

H.E. Ms. Jenny Da Rin, Rapporteur of the Committee and High Commissioner and Permanent Representative of Australia to UNEP – *represented* by Ms. Alexandra Langley, First Secretary and Deputy Permanent Representative of Australia to UNEP.

Representative of the President of the United Nations Environment Assembly participating in an ex-officio capacity:

H. E. Ms. Nasra Salim Mohamed Al Hashmi, Ambassador of the Sultanate of Oman to Kenya and Permanent Representative to UNEP.

The UN Environment Program Secretariat was represented by:

Ms. Inger Andersen, Executive Director

Ms. Elizabeth Mrema, Deputy Executive Director.

Mr. Nicolas Bertrand, Chief of Staff.

Ms. Radhika Ochalik, Secretary of Governing Bodies.

Mr. Stadler Trengove, Principal Legal Advisor