

Intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment
Bureau meeting
Tuesday, 22 July 2025
15:00- 17:00 EAT
Online

SUMMARY AND ACTION POINTS INC BUREAU MEETING 22 JULY 2025

Note by the Secretariat

1. The meeting was attended by the following members:
INC Chair: Mr. Luis Vayas Valdivieso (Ecuador);
African States: Mr. Ndiaye Cheikh Sylla (Senegal);
Asia-Pacific States: Mr. Hiroshi Ono (Japan); Mr. Mohammed Albarrak (Saudi Arabia);
Eastern European States: Mr. Harry Liiv (Estonia); Ms. Irma Gurguliani (Georgia);
Latin American and Caribbean States: Mr. Gustavo Meza-Cuadra Velasquez (Peru);
Small-Island Developing States: Ms. Asha Challenger (Antigua and Barbuda);
Western European and Other States: Ms. Johanna Lissinger-Peitz (Sweden), Ms. Larke Williams (United States of America).
2. The INC Secretariat was represented by the Executive Secretary of the INC, Ms. Jyoti Mathur-Filipp.
3. The beginning of the meeting was held in an informal setting pending quorum of members, then continued as a formal meeting.
4. The INC Chair opened the meeting by welcoming the Bureau and underlining that in two weeks' time the substantive work would commence. Referring to the in-person and virtual Heads of Delegation (HODs) meetings, he expressed his optimism for the success of the final INC meeting in Geneva.
5. The Bureau considered and adopted the provisional agenda for the meeting.
6. The Bureau considered and approved the summary and action points from its meeting held on 2 July 2025.
7. The Executive Secretary provided a logistical update on preparations for INC-5.2. As of the date of reporting, the total number of registered participants was 3535 approved participants from 178 Members of the Committee and 620 observer organizations. To date, 99 high-level representatives from 83 countries, including 57 Ministers, 23 Vice-ministers and 19 high-level

representatives have been registered for INC-5.2. 340 applications for travel support from 133 eligible countries have been received.

8. Regarding logistics during INC-5.2, the Executive Secretary informed the Bureau that badge issuance will begin at 09:00 am on Sunday, 3 August 2025. Permanent Missions in Geneva will be able to collect badges for their delegates from 28 July at the Pregny Gate at the United Nations Office in Geneva (UNOG). Further instructions will be announced via notification and is also available in the updated [Information Note for Participants](#).
9. Due to the limited availability of power sockets in one of the designated contact group rooms, a change of room has been arranged. An alternate room has been made available during the first week of the session, with the capacity of 463 seats. Seats will be allocated for all Members and limited seats will also be available for observers. In the interest of accommodating all interested participants, an overflow room will be provided. For the second week, it may be necessary to use the plenary hall, should two large capacity rooms be required.
10. The INC app, which was in a testing phase during the recent in-person HODs meeting, is now fully operational. Delegates are encouraged to download it as it will be one of the main sources of information on the daily schedule in addition to the INC website. The in-session platform will also be available at the start of the session. A notification has been sent to all Focal Points requesting delegations to ensure that their currently registered user is correct. If not, they are requested to nominate a new user by Monday, 28 July 2025. Further information, including the platform's instruction manual and session-specific guidance, will be provided in a separate notification next week once the registration process is finalised.
11. Building on his Scenario Note, the Chair provided additional updates on the planning of INC-5.2. Reflecting on the in-person and virtual HODs meetings, the Chair noted that some Members preferred to start negotiations at INC-5.2 with provisions with higher convergence, while others preferred starting with topics with lower convergence. The Chair, therefore, emphasized the need for a balanced approach in determining the schedule of the session, nothing that all articles have priority. The contact groups will be expected to work through and develop as clean text as possible on all articles in their mandate in the first four days of the session.
12. The Chair's text of 1 December 2024 remains a starting point for discussions. Proposals coming from groups of Members should focus on solutions to bridge position gaps and should be prepared in consultation with a broad range of Members. Such proposals would need to be presented and negotiated in the relevant contact groups.
13. Contact groups can set up informal meetings for focused work on some articles requiring additional discussion. Any outcomes of such discussions would then be brought back to the contact groups for consideration. Contact groups will be requested to regularly publish their interim outputs as they become available. A draft schedule for the first three days is currently under development and will be published by Friday, 25 July.
14. The Chair reaffirmed the important role of the Co-Chairs in actively facilitating negotiations and guiding the process, including by offering possible solutions for consideration of the contact group as is the practice in all negotiation processes. It is essential that contact groups ultimately have collective ownership of the text.
15. The Chair expressed the importance of making constant progress since the outset of the resumed session and that discussions continue in a constructive, forward-thinking and solution-oriented spirit, with Members focused on producing a clean text with collective

ownership. He also noted that, within the time available, finalization of the text should be prioritized over other issues, including any recommendations for the Diplomatic Conference.

16. The Bureau agreed to invite the Co-Chairs to part of its meeting on Sunday, 3 August 2025. The Chair requested the Secretariat to liaise with the Co-Chairs to organize the scheduling of this joint meeting.
17. The Bureau agreed to have a regular time for its daily in-session meetings in the evenings, with the possibility for rescheduling on a needs-basis should there be timing difficulties. The Secretariat will identify a suitable time for the daily meetings in the evenings.
18. The Executive Secretary informed the Bureau that further details on protocol arrangements for participation of high-level delegates will be sent by Monday, 28 July 2025.
19. The Chair informed that the next Bureau meeting was scheduled for Sunday, 03 August, from 14:00 – 17:00 pm at the Palais des Nations in Geneva.