

Reference: Not-INC-2026-0019

07 April 2026

Dear Sir/Madam,

On behalf of H.E. Mr. Julio Cordano, Chair of the Intergovernmental Negotiating Committee to develop an international legally binding instrument on plastic pollution, including in the marine environment, I have the honour to invite Member States of the United Nations, members of its specialized agencies, and regional economic integration organizations to the second informal virtual meeting of Heads of Delegation (HODs) to the INC.

The meeting is scheduled to take place on **Thursday 30 April 2026 from 14:00 to 16:00 (East Africa Time - EAT)**.

Following the [second letter from the INC Chair](#), dated 16 March 2026, addressed to Members of the Committee, this second informal virtual meeting of Heads of Delegation is convened to provide an opportunity for Members of the Committee to continue to exchange views and help guide the next steps in the INC process.

The meeting outline, including the guiding questions designed to facilitate the exchange of views during the meeting, will be circulated in due course.

Kindly note that this informal virtual meeting will follow a Head of Delegation + 4 format. Participation therefore includes the designated Head of Delegation or their designated representative, accompanied by up to four additional delegates. This format is only applicable to this meeting held on 30 April 2026.

Delegations are kindly requested to [register here](#) to attend the meeting no later than **Friday 24 April 2026**.

The meeting will be conducted in English only and will be held on the Interactio platform. A separate e-mail containing the link to join the meeting will be sent directly by Interactio to the e-mail address provided by the registered delegates.

Delegates experiencing difficulties joining the meeting, particularly from an office computer with VPN or Firewall restrictions, are kindly requested to try disabling the VPN or Firewall. If the issue persists, please consider connecting via a different internet source, such as a mobile hotspot, or attempt to join from another device. Delegates are reminded to seek approval from their IT department before taking these actions. For further guidance, please refer to this [Interactio Ports and Domains document](#).

For additional details on how to use the Interactio platform, please refer to this [Interactio Participant Guidelines](#).

The meeting information provided in this invitation is also available on [the INC website](#).

The INC Secretariat remains at your disposal for any information needed at unep-incplastic.secretariat@un.org.

Yours sincerely,

Signed

Jyoti Mathur-Filipp
Executive Secretary
INC on Plastic Pollution and Head of the Secretariat