

DAY 1: Orientation session for the members of the Committee of Permanent Representatives

- Detailed presentations to be posted on the CPR portal 7 days in advance. - Format: 10 minutes of highly summarized presentation followed by 10 minutes of Q&A and Mentimeter Quiz	
23 SEPTEMBER 2025	
09:00 – 09:30	ARRIVAL
09:30 – 11:00	Welcome remarks (10') H. E. Mr. Sultan Hajiyeve, Chair, Committee of Permanent Representatives and Ambassador and Permanent Representative of Azerbaijan to UNEP Ms. Elizabeth Mrema, Deputy Executive Director of the United Nations Environment Programme
	UNEP's Mandate and Organisational Structure (10') - Ms. Elizabeth Mrema, Deputy Executive Director - Q&A and Mentimeter (10') Work of Divisions and Offices - Climate Change Division (10) - Mr. Martin Krause (Director) - Q&A and Mentimeter (10') - Ecosystems Division (10) - Ms. Doreen Robinson (Deputy Director) - Q&A and Mentimeter (10') - Industry and Economy Division (10) - Mr. Steven Stone (Deputy Director) - Q&A and Mentimeter (10')
11:00 – 11:30	Tea/Coffee Break
11:30 – 12:30	- Office of Science (10) - Ms. Andrea Hinwood (Chief Scientist) - Q&A and Mentimeter (10') - Chief Digital Office (10) - Ms. Sally Radwan (Chief Digital Officer) - Q&A and Mentimeter (10') - Communication Division (10') - Ms. Nandita Surendran (Deputy Director) - Q&A and Mentimeter (10')

DAY 2: Orientation session for the new members of the Committee of Permanent Representatives

- Detailed presentations to be posted on the CPR portal 7 days in advance. - Format: 10 minutes of highly summarised presentation followed by 10 minutes of Q&A and Mentimeter Quiz	
25 SEPTEMBER 2025	
09:00 – 09:30	ARRIVAL
09:30 – 10:30	- Policy and Programmes Division (10) - Ms. Jyotsna Puri (Director) - Q&A and Mentimeter (10') - Corporate Services Division (10') - Ms. Soomi Ro (Director) - Q&A and Mentimeter (10') - UNEP Evaluation Office (10) - Ms. Cecilia Morales (Evaluation Officer) - Q&A and Mentimeter (10')
10:30 – 12:20	- Law Division (10') - Mr. Andrew David Raine (Deputy Director) - Q&A and Mentimeter (10') - Mandate of the CPR and Rules of Procedure of UNEA (10') - Mr. Stadler Trengove (Principal Legal Officer) - Q&A and Mentimeter (10') - UNEA mandate and role of UNEA Bureau (10') - Ms. Radhika Ochalik (Director) - Q&A and Mentimeter (10') - Major Groups and Stakeholders (10') - Mr. David Ombisi (O-I-C Civil Society) - Q&A and Mentimeter (10') - UNEA Monitoring and Reporting Portal (10') – Rosemary Mukasa (Senior Programme Management Officer, Policy and Programme Division) - Q&A and Mentimeter (10') Satisfaction Survey (10')
12:20 – 12:30	Closing (10') Ms. Elizabeth Mrema, Deputy Executive Director of the United Nations Environment Programme H. E. Mr. Sultan Hajiyeve, Chair, Committee of Permanent Representatives and Ambassador and Permanent Representative of Azerbaijan to UNEP