
Committee of Permanent Representatives

Bureau Meeting

18 November 2025

10:00 - 12:00 (GMT+3)

Conference Room 9 and online

Agenda item 3: Preparations for the seventh session of the Open-ended Committee of Permanent Representatives.

This background document has been prepared by the Secretariat for the consideration and possible guidance by the Bureau of the Committee of Permanent Representatives.

The note outlines guidance for the organization of work of the seventh session of the Open-ended Committee of Permanent Representatives (OECPR-7) to be communicated to delegations in advance of the OECPR-7.

Guidance for the organization of work of the seventh session of the Open-ended Committee of Permanent Representatives

Working structure

1. The Open-ended Committee of Permanent Representatives (OECPR) will establish two working groups, operating under the authority of the OECPR and the guidance of its Chair.
2. Draft resolutions and decisions submitted to the United Nations Environment Assembly (UNEA) have been organized into four clusters. Each cluster is led by co-facilitators appointed jointly by the President of UNEA and the Chair of the CPR.
3. The two working groups will conduct their work through the [four clusters](#), with each working group responsible for two clusters: Working Group 1: Clusters A and C; Working Group 2: Clusters B and D.
4. No more than two working groups will meet in parallel.
5. Clusters A and B will meet in parallel, as will Clusters C and D.
6. The co-facilitators will report on the outcomes of the working groups to the OECPR, scheduled for the morning of Wednesday, 3 December, and the afternoon of Friday, 5 December.

Documentation and basis for negotiations for the preambular paragraphs and the operative paragraphs:

7. **Basis for negotiation:** All draft resolutions and decisions submitted to the seventh session of UNEA will be edited and issued in English as “L” documents of the OECPR. These drafts, containing textual proposals without attribution, will serve as the basis for textual negotiations.
8. **Intersessional period:** All drafts, with the exception of L.12,¹L.19,² L.20,³ and L.21,⁴ have already undergone a first paragraph-by-paragraph reading of the preambular and operative paragraphs during the intersessional period.
9. **Revisions:** Any adjustments to these “L” documents, including revisions by proponents or co-facilitators following any bilateral and informal consultations held between 14 and 30 November, shall be introduced by the co-facilitators at the start of the negotiation of the relevant draft resolution or decision during the appropriate working group meeting.
10. **Preambular paragraphs:** During the first reading of the draft resolutions, delegations requested streamlined preambular paragraphs. In response, the co-facilitators were tasked by the CPR subcommittee to work with proponents and relevant Member States to develop streamlined preambular paragraphs, which will be shared before the start of the OECPR as non-papers. Co-facilitators may also propose streamlined text (PPS and OPs) during the OECPR, as appropriate. At the start of the OECPR, the Committee may agree to use the non-paper as the basis for negotiations. As per the [guidance to Member States on the submission of draft resolutions and decisions for UNEA 7](#),

¹ Sound management of chemicals and waste.

² Strengthening the role of the United Nations Environment Programme Headquarters in Nairobi to address environmental challenges and enhance multilateral cooperation to address effective multilateral governance.

³ Mother Earth-Centric actions for living well in balance and harmony with Mother Earth.

⁴ Maximizing existing resources through enhanced coherence and synergies in multilateral environmental agreements and implementation.

delegations are encouraged to limit the number of preambular paragraphs to a maximum of six.

Conduct of negotiations

11. **Format and language:** Negotiations will take place in person and in English.
12. **Operative paragraphs:** Negotiations shall begin with the operative paragraphs of each draft resolution or decision.
13. **Real-time submissions:** There will be no call for written submissions. Negotiations will take place in the room and in real time, with delegations invited to present proposals directly in the working groups.
14. **Review of drafts:** Delegations should be given sufficient time to review new versions of the drafts, as made available on the e-Proposals module.
15. **Merging/Withdrawal:** Any merging or withdrawal of draft resolutions or decisions may be announced either in the working groups or during the plenary meetings of the OECPR.

Role of co-facilitators

16. Co-facilitators are appointed to guide negotiations within each thematic cluster. They are central to the substantive progress of discussions. Their primary duties include:
 - **Facilitating convergence:** Actively steering negotiations towards convergence and, where appropriate, building consensus.
 - **Proposing compromise drafts:** Offering compromise drafts to resolve deadlocks and advance discussions on contentious issues.
 - **Legal coordination:** Coordinating on legal language to ensure consistency in the use of agreed concepts and definitions across all resolutions, with the support of the Secretariat.
 - **Managing schedules and time allocations:** Proposing time allocations for each draft resolution to ensure balanced progress across all clusters.
 - **Convening informal informal consultations:** Organizing informal informal consultations as needed to address specific or challenging issues in smaller, more focused settings.
 - **Overseeing merging/withdrawal:** Managing the formal process for any merging or withdrawal of draft resolutions within their assigned cluster.

Meeting arrangements and schedule

17. **Daily schedule:** Working group meetings are scheduled for three sessions: 10 a.m. to 1 p.m., 3 to 6 p.m. and 7 to 10 p.m. each day.
18. **Extended hours:** By default, rooms and logistical support will be made available for co-facilitators and delegations to continue work beyond 10 p.m. Each cluster will have one night session available over Day 1 (clusters A and B) and Day 2 (clusters C and D).
19. **Time allocation:** The schedule for Days 1 and 2 has been published on the OECPR website. The proposed organization of work for Days 3 to 5 will be presented at the stocktaking plenary on Wednesday, 3 December 2025, and will take into account the status of progress made under each cluster.
20. **Respect for time allocation:** Co-facilitators will propose time allocation for each draft resolution and decision to enable balanced progress across all clusters.
21. **Order of consideration of drafts:** The order of considering drafts within each cluster **will be** availed in a Google document. Updates will be communicated through the UNEA App.

Informal informal consultations

- 22. **Authority to convene:** Co-facilitators may convene additional ad hoc informal informal consultations, including with specific groups of delegations or proponent, as needed.
- 23. **Timing of consultations:** These consultations should be held during breaks whenever possible.
- 24. **Announcements of informal informal consultations:** The Secretariat will announce these consultations in a timely manner through the UNEA App and reflect them in the Google document.
- 25. **Outcomes and reporting:** Any outcomes from these consultations will be distributed as non-papers through the e-proposals module and formally reported back to the relevant working group.

Reporting and transmittal of draft resolutions and decisions to UNEA

- 26. **Deadline:** The working groups will continue their work until Friday, 5 December, with the aim of reaching consensus on all drafts before the conclusion of the OECPR.
- 27. **Reporting:** Co-facilitators will report back to the plenary on the outcomes of the working groups during the morning plenary on Wednesday, 3 December, and at the closing plenary on Friday, 5 December in the afternoon.
- 28. **Finalized drafts:** Draft resolutions and decisions finalized in the working groups will be transmitted by the OECPR to UNEA-7 for consideration.
- 29. **Pending drafts:** Drafts that are not finalized will also be transmitted to UNEA-7, reflecting the progress achieved within the OECPR.

Access to documents and Co-sponsorship

- 30. **Access:** All iterations of the draft resolutions and decisions will be available on the e-Proposals module. Delegates requiring access should contact their delegation's e-delegates administrator or the Secretariat.
- 31. **Co-sponsorship:** Member States may co-sponsor a proposal directly on the e-Proposals module by selecting the relevant draft and clicking the "Co-sponsor" button. Co-sponsorship will remain open until the draft is officially adopted.