Terms of Reference for IMEO Advisory Council

The Advisory Council will provide the Executive Board of IMEO with relevant information, data, and considerations and will serve as an important mechanism to engage different constituencies in the discussion of IMEO strategies and policies. This Council will be chaired by the Chair of the IMEO Executive Board who can delegate this function to the IMEO head.

Each of the following constituency will form a Mirror Group from which two members will be selected to represent each Mirror Group in the Advisory Council:

- Industry – strictly limited to OGMP 2.0 member companies and industry associations whose members are largely in OGMP 2.0.
- NGOs and foundations – including EDF, RMI, WRI, Ember etc.
- IGOs – including the IEA, development banks, UN agencies such as WMO and the UN economic commission for Europe.
- Science –methane, climate and data science research institutions
- Governments – The state actors are represented on the Executive Board

Responsibilities of the Advisory Council
It is expected that the eleven members (ten representatives and the IMEO head) of the Advisory Council meet twice a year (at least once physically once conditions allow).

The Council will be engaged, but not limited to the following topics:

- Strategic view on IMEO theory of change and its effectiveness
- Next round of studies
- Feedback on data integration strategy
- Provide inputs and feedback to the Executive Board at least twice a year on all IMEO workstreams,
- Support in expanding OGMP 2.0 membership
- Recommendations for how to link the IMEO's flagship programmes, especially at national level

Responsibilities of the Mirror Groups
It is expected that the Mirror Groups meet virtually only. Their work is to ensure representation and input to the Advisory Council. This includes the following tasks:

- Choose two representatives to be members of the Advisory Council.
- Establish a list of suggestions for optimizing and evolving IMEO.
- Engage and report back to the Advisory Council members in an appropriate fashion.

Conflicts of interest

- Members of the Advisory Council will be asked to disclose any conflicts of interest or apparent conflicts of interest. Conflicts of interest may include a financial stake in a company that is part of a proposal, a consulting agreement with a company, or having financial incentives that could be related to the funding of a certain institution (such as working in the same university department as a proposer). In the case of a conflict of interest, the Advisory Council member will be asked to remove themselves from the discussion of that topic.

Attendance

- Quorum will be considered to be achieved if over half of the Advisory Council members are present at a meeting.
- Attendance at ¾ of meetings over the course of two year is required to maintain in good standing as a member of the Advisory Council. A member who misses a significant number of meetings may be asked to step down.

IMEO Advisory Council

- Engages different constituencies - industry, NGOs, IGOs, scientists – in discussion on IMEO strategy & policies
- Chaired by Chair of IMEO Board
- Provides the Board with information, data, recommendations

MEMBERS	AFFILIATION
Chair	Chair of IMEO Board
Industry	OGMP 2.0 Members: Jonah Energy, GRDF, Enagas, OGE
NGOs	CEMDA and Clean Air Task Force
IGOs	IEA and UNECE
Science	Rotating IMEO Science Oversight Committee members