

GEO-7 Meetings Proposal

FOD¹: 10 months; SOD: 5.5 months (22 weeks); Final Document: 5 months (20 weeks)

Date	Meeting	Participants	Location	Purpose /Anticipated Outcome	Other major meetings
10 June – 12 June 2024	2nd IK & LK Dialogue	- IP & LC representatives - IK & LK Task Force - Co-chairs - MESAG members - Secretariat	Oaxaca, Mexico (TBC)	Gap filling- to fill the gaps in Indigenous Knowledge and develop content for the GEO-7 assessment.	
3 – 30 June 2024	Authors respond to suggestions from Review editors	- Authors - Co-chairs - GEO fellows - Secretariat	READ platform (online)	- Revise responses to peer review comments, as necessary - Provide supporting rationale for revision of response to peer review comments	
June – Aug 2024	Biweekly calls to advance the chapters and develop the FOD of the SPM	Authors, chapter coordinators, fellows	Online	Polish chapter narrative, coherence across the different chapters etc. and draft the SPM	
June – July 2024	- Monthly IMAG / MESAG calls - Coordination group calls	90 minute calls with set agenda	Online	- Review policy relevance issues - Obtain advice on policy relevance and scientific credibility issues. - Overall coordination of the process and agree on key goals for the 3rd authors meeting	
2-6 September 2024	3rd Authors writer's sprint meeting - Preparing SOD of main report - Preparing FOD of SPM	- Authors - Co-chairs - SPM drafting team - GEO fellows - Secretariat	Nairobi, Kenya (TBD)	- Refining text of SOD of the main report. - Addressing cross-cutting issues across the chapters - Refining text of the SPM FOD.	
3-5 September 2024	- IMAG in-person meeting - MESAG in-person meeting	- IMAG members - MESAG members - Secretariat	Nairobi, Kenya (TBD)	- Addressing any further guidance issues to authors, co-chairs - Receiving briefs from authors, co-chairs and providing guidance - Conducting coordination group meeting.	
8 – 30 October, 2024	Calls with all chapters to prepare them for intergovernmental review	- Authors - Fellows - Chapter coordinators, subject matter experts (Secretariat)	Online	Polish chapter narrative, coherence across the different chapters etc.	
1 November 2024– 22 January 2025	Intergovernmental and expert peer review	Intergovernmental peer reviewers	READ platform (online)	Submit SOD of current chapters and FOD of SPM for review	

¹ FOD = First Order Draft, SOD = Second Order Draft, SPM = Summary for Policymakers, MESAG = Multi-disciplinary Expert Scientific Advisory Group, IMAG = Intergovernmental and Multi-stakeholder Advisory Group, CLA = Coordinating Lead Author, LA = Lead Author

		Expert peer reviewers		Receive governmental and expert comments	
12-15 January 2025	3rd IK & LK Dialogue	- IP & LC representatives - IK & LK Task Force - Co-chairs - MESAG members - Secretariat	Chiang Mai, Thailand	Inclusion of IK & LK in the Second Order Draft of GEO-7 and the First Order Draft of the SPM.	
23 January – 22 March 2025	Address comments from intergovernmental and expert peer review	- Authors, fellows - Co-chairs, - SPM drafting team - Secretariat	READ platform (online)	- Respond to peer review comments - Complete review grids - Submit them to Review Editors for quality of response assessment.	
23 March – 22 April 2025	Assess quality of response to peer review comments	- Review editors - Secretariat	READ platform (online)	- Review quality of responses from authors to the expert peer review - Provide suggestions to authors for improving responses to peer review comments	
January – October 2025	Monthly IMAG and MESAG meetings	90 minute calls with set agenda	Online	- Review main comments on FOD of SPM - Prepare for final authors / review editors meeting	
January – March 2025	Chapter calls	Authors, chapter coordinators, subject matter experts, fellows	Online	- Advance final drafts of chapters - Prepare for review editors meeting.	
23 April - 22 May 2025	- Respond to suggestions from Review editors - Finalizing main chapters and their executive summaries	- Authors - Co-chairs, - SPM drafting team - Secretariat	READ platform (online)	- Revise responses to peer review comments, as necessary - Provide supporting rationale for revision of response to peer review comments - Polished chapters, complete narrative.	
2-6 June 2025	GEO-7 SPM advancement meeting	- Authors (CLAs) - Co-chairs - GEO fellows - Secretariat	South Korea	- Advance the drafting of the SOD of the SPM - Address any outstanding peer review comments on the SPM	
4-6 June 2025	MESAG meeting	- MESAG members - Secretariat - Lead Review Editors	South Korea	- Review different elements of scientific integrity of GEO process. - Issue statement of assessment of scientific integrity of GEO process.	
15 June – 1 July 2025	- s - Begin layout production of GEO-7 main report	- Authors - GEO fellows - Secretariat	Online	- Finalization of front matters and back matters - Finalization of graphics, including cover - Establish work schedule for layout of main report.	
April – Aug 15. 2025	Editing, layout, production, quality control of main GEO-7 report	Secretariat	Nairobi	- Science editing - Copy editing	

				• Quality control, final version of the text • Professional layout, graphics design, • Quality control of the layout and text • Publication, final approvals of main report	
15 June – 14 Aug 2025	• Biweekly calls with SPM author team	• Coordinating lead authors • Co-chairs of the assessment • Secretariat	Online	• Refine the SOD of the SPM in preparation for the draft SPM review meeting.	
15 Aug. - 12 October 2025	• SPM SOD online review GEO-7 embargoed version of main report as supporting document	• Intergovernmental peer reviewers • Secretariat	READ platform (online)	• Receive comments from governments in preparation for SPM review and approval meeting • Discussion with co-chairs and CLAs about approach to addressing comments.	
13 Oct. – 26 October 2025	• Secretariat gathers comments on SOD of SPM to prepare for review and approval meeting	• Co-chairs • CLAs • Fellows • Secretariat	Online	• Address and respond to peer review comments • Prepare SPM for review and approval	
27 October – 31 October 2025	• SPM review and approval meeting (Member State representatives, IMAG co-chairs, Major Groups and Stakeholders representatives, MESAG co-chairs, assessment co-chairs, chapter CLAs, fellows – to ensure line of sight with the main report)	• Member States • Assessment Co-chairs • CLAs • A few GEO fellows • IMAG Co-chairs • MESAG Co-chairs • MGS representatives • Secretariat	Hybrid	• Receive acceptance of main GEO report from AHOM participants • Review text of draft SPM line by line. • Ensure alignment of revised draft SPM text with main report • Seek approval of revised draft SPM.	
November 2025	• Final layout SPM	• Secretariat	Online	• Finalization of graphics, including cover • Establish work schedule for layout of SPM	
8-12 December 2025 (during UNEA-7)	• Launch of GEO-7	• TBD	Nairobi, Kenya	• Seek endorsement of main GEO-7 report and its accompanying SPM from Member States.	
TBC	• 4th IK & LK Dialogue	• IP & LC representatives • IK & LK Task Force • Co-chairs • MESAG members • Secretariat	TBC	• ‘Giving back’ Dialogue where an IK & LK Summary of Key Messages will be presented to Indigenous People and Local Communities	