



United Nations Environment Programme



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ENGLISH



MEDITERRANEAN ACTION PLAN

Meeting of the Bureau of the Contracting Parties to the
Convention for the Protection of the Marine Environment
and the Coastal Region of the Mediterranean and its Protocols

Rome, Italy, 3-4 November 2011

ANNOTATED PROVISIONAL AGENDA

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Introduction

1. At the invitation of the Government of Italy and in consultation with the President and members of the Bureau, it was decided that the meeting of the Bureau will be held on 3 and 4 November 2011, at the Italian Institute for Environmental Protection and Research (ISPRA), Via Curtatone, 3 - 00185 Rome - Italy.
2. The following annotations to the Provisional Agenda were prepared by the Secretariat to assist the meeting in its deliberations.

DAY 1: THURSDAY, 3 NOVEMBER 2011

Agenda item 1: Opening of the meeting (09:00)

3. The meeting will be opened at 09.00 hrs on Thursday, 3 November 2011, by the President of the Bureau, Mr Mohamed Benyahia. It is expected that a representative of the host country will also welcome Bureau members.

Agenda item 2: Adoption of the Provisional Agenda and organization of work

4. The Provisional Agenda prepared by the Secretariat, was distributed as document UNEP/BUR/73/1.
5. The meeting will review and adopt the Provisional Agenda. Simultaneous interpretation in English, French and Arabic will be available for all sessions.
6. It is expected that the Bureau will address all items of the Provisional Agenda during its one and a half day meeting. It is envisaged to close the meeting of the Bureau at 13.00 on 4 November 2011 after adopting its conclusions and recommendations. The report of the meeting will be prepared by the Secretariat and distributed to the members of the Bureau for adoption through circulation.

Agenda item 3: Progress Report by the Secretariat on activities carried out during the period January 2010-September 2011, including expenditures report

7. The Coordinator of MAP will present document UNEP/BUR/73/3 "*Progress Report by the Secretariat on activities carried out during the period January 2010-September 2011*".
8. Bureau members are expected to comment on and take note of the progress achieved on the implementation of the activities carried out and advise the Secretariat as they may deem useful.

Coffee Break: 10:30 – 10:45

Agenda item 4: Report by the Secretariat on Specific issues (10:45 – 17:30)

9. The Coordinator of MAP will present document UNEP/BUR/73/4 on Specific Issues.
10. The Bureau will be invited to exchange views on the following issues:

4.a Compliance Committee membership

11. The Secretariat will introduce sections 1.1 and 1.2 of Document UNEP/BUR/73/4 related to the amendments proposed by the Compliance Committee to (i) Paragraph 6 of the Procedures and mechanisms on compliance adopted by Decision IG.17/2 and to Decision IG.19/1, and (ii) Rules of Procedure of the Compliance Committee adopted by the 16th Meeting of the Contracting.
12. The Bureau is expected to express its views regarding the proposed amendments and their submission to the 17th Meeting of the Contracting Parties for adoption.

4.b Cooperation with other Organizations

13. The Coordinator of MAP will inform the Bureau members about the progress made in the establishment of cooperation agreements with the Secretariat of the General fisheries Commission for the Mediterranean (GFCM) and with the Secretariat of the Convention on Biological Diversity (CBD), making reference to section 2 of Document UNEP/BUR/73/4.
14. Bureau members are expected to provide their views and recommendations as appropriate.
15. Under this agenda item, the Coordinator of MAP will also inform the Bureau members about the *United Nations Information Portal on Multilateral Environmental Agreement* (InforMEA) and the possibility and advantages of the participation of MAP in this initiative, in particular regarding the possibility of linking the UNEP/MAP reporting system and the InforMEA through an automated harvesting.
16. The Bureau is expected to express its views regarding the proposed linkage with InforMEA.

4.c Communication Strategy

17. The Deputy Coordinator of MAP will inform the Meeting about the progress made in the preparation of a MAP communication and information strategy based on the results of the MAP- wide forward looking assessment with regard to information and communication. The final draft of the communication and information strategy is presented as an information document of this meeting.
18. Bureau members are expected to provide their views and recommendations as appropriate.

4.d Mediterranean Commission on Sustainable Development

19. The Coordinator of MAP will present options for strengthening the MCSD and its membership in light of evolving discussion including those of the 14th Meeting of the MCSD held in Budva (Montenegro) in 2011, making reference to section 4 of Document UNEP/BUR/73/4.
20. Bureau members are expected to provide their views and guidance to the Secretariat about the future directions, role and modalities of MCSD.

Lunch Break: 13.00 – 14.30

4.e Organization of MAP Focal Points Meeting

21. The Coordinator of MAP will inform the meeting about the preparation of the MAP Focal Points Meeting proposed to be held from 29 November to 2 December 2011 in Athens. She will present the list of draft decisions being prepared by the Secretariat for submission to the MAP Focal Point Meeting for review with the view of submitting them to the 17th Meeting of Parties.

22. The Bureau members will be invited to review the proposed List of draft Decisions and to provide their views and guidance to the Secretariat about the organisation of the next MAP Focal Point Meeting.

Coffee Break: 16:00 – 16.15

4.f Main Directions of the proposed Programme of Work for 2012-2013

23. The MAP Coordinator will introduce the emerging issues of MAP relevance that have been given particular attention in the preparation of the Programme of Work for 2012-2013, making reference to section 6 of Document UNEP/BUR/73/4.

24. The Bureau will be invited to provide comments and guidance to the Secretariat with a view to finalize the Programme of Work in advance of the next Meeting of Focal Points.

4.g Administrative arrangements governing UNEP's action as Administrator of the Barcelona Convention

25. Under this agenda item, the Bureau members will give further consideration to the UNEP's proposal to cooperate with the Contracting Parties to clarify and updating the administrative arrangement governing its action as Administrator of the Barcelona Convention.

26. To help the discussion on this issue, the Secretariat circulated an information document providing an example of MoU that could be used as model for elaborating a specific MOU between UNEP and the Barcelona Convention.

Agenda item 5: Preparation of the 17th Meeting of the Contracting Parties (17:30 – 18:15)

27. The MAP coordinator of MAP will inform the Bureau members about the preparation of the 17th Ordinary Meeting of the Contracting Parties to the Barcelona Convention and the proposal from the Government of France to hold it in Paris during 3 days the week of 6-10 February 2012. In this context, she will introduce Document UNEP/BUR/73/5 Containing elements that the Secretariat would like to share with the Bureau members.

28. The Bureau will be invited to provide comments and guidance to the Secretariat.

Agenda item 6: Any other business (18:15 – 18:30)

29. The meeting will consider other issues which may be raised during the meeting. At the time of formulating the annotated agenda, the Secretariat has not any issue to propose for discussion under this agenda item.

DAY 2: FRIDAY, 4 NOVEMBER 2011

Agenda item 7: **Conclusions and decisions (10:00 – 12:45)**

30. The Secretariat will submit for adoption a set of conclusions and recommendations. The report of the meeting will be circulated to the members of the Bureau at a later stage for adoption.

Agenda item 8: **Closure of the meeting**

31. The meeting is expected to be closed by the President of the Bureau at 13.00 hrs on Friday 4 November 2011.

TIMETABLE

Thursday, 3 November 2011			
09:00 – 10:30	1. Opening of the meeting	President of the Bureau	Working Document/s UNEP/BUR/73/1 UNEP/BUR/73/2
	2. Adoption of the Provisional Agenda and organization of work		
	3. Progress Report by the Secretariat on activities carried out during the period January 2010-September 2011, including expenditures report	Coordinator of MAP	UNEP/BUR/73/3
10:45 – 13:00	4. Report by the Secretariat on Specific Issues (4.a , 4.b, 4.c, 4.d)	Coordinator of MAP	Working Document/s UNEP/BUR/73/4 UNEP/BUR/73/Inf.4/Corr.1 UNEP/BUR/73/Inf.3 UNEP/BUR/73/Inf.6 UNEP/BUR/73/Inf.7
14:30 – 17:30	4. Report by the Secretariat on Specific Issues (4.e , 4.f, 4.g)	Coordinator of MAP	Working Document/s UNEP/BUR/73/4 UNEP/BUR/73/Inf.5
17:30 – 18:15	5. Preparation of the 17th Meeting of the Contracting Parties	Coordinator of MAP	Working Document/s UNEP/BUR/73/5
18:15 – 18:30	6. Any other business	Coordinator of MAP	
Friday, 4 November 2011			
10:00	7. Conclusions and decisions	President of the Bureau and Secretariat	Draft conclusions and recommendations (in session)
13:00	8. Closure of the Meeting	President of the Bureau	

Note:

Thursday 3 November

Coffee breaks: 10:30 – 10:45 and 16:00 – 16:15 hrs

Lunch break: 13:00-14:30 hrs