



e-Proposals step by step

8 – 12 December 2025

Open ended Committee of Permanent Representatives

1 – 5 December 2025

unep.org/environmentassembly



Who has access?

- Everybody who has access to UNEA module has access to Announcement (emails), e-Submit and e-Proposals

Access

- ☐ Access administrator
- ☐ e-Speakers
- ☐ e-Credentials
- ☐ United Nations Environment Assembly
- ☐ Committee of Permanent Representatives

✓ Submit



How to initiate a proposal



<https://e-delegate.un.org/>

**e-deleGATE**

Sign In

[for Delegates](#)[UN staff \(Azure AD\)](#)

Please verify that this website is authentic before entering your username and password.

Please check the address bar at the top of your browser and confirm that the address begins with 'https://' and that a lock icon is visible.

 <https://e-delegate.un.org>

In case you are unable to access the platform, please contact the access administrator in your mission. For other questions, please contact missions-support@un.int.



e-deleGATE

Sign In

Sign in with your delegate account

Username

Password

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MY CONTACT INFO

MY PREFERENCES

MY MODULES

MY ACCESS ADMINISTRAT

Name

TestNairobi01

TestNairobi01

Phone

Phone

Change password

Save



UNEA e-Proposals

 Past sessions

 Initiate a proposal

Please select

All



BY CLUSTER

BY MAIN SPONSOR

MY SPONSORSHIPS

MAIN SPONSOR

SYMBOL

STATUS



UNEA e-Proposals

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PROPOSAL DETAILS

☒ Draft resolution

☐ Draft decision

☐ Amendment

Proposal title*

Upload proposal text

+ Choose

All draft resolutions/decisions must be submitted as Word documents. Please note that a Note Verbale and a concept note should be uploaded as background material in the field below, according to the [guidance issued for UNEA-7](#). Resolutions and decisions previously adopted by the Governing Council/UNEA can be accessed [here](#).

Background material for proposal

+ Choose

+ Add additional main sponsor(s)

- Note Verbale
- Concept note

- Draft text in Word
File name: DATE_TITLE OF PROPOSAL ie 02092025_Nature based solutions



SPONSORSHIP OPTIONS

(optional) On behalf of the States
Members of the United Nations that are
members of the

Is sponsorship of this proposal open to
all other Member States?

☒ Yes

☐ No

CONTACT DETAILS

Name*

TestNairobi01 TestNairobi01

Job title*

Email*

testnairobi01@unmeetings.org

Mobile number*

Alternative phone number

+ Add additional contact

☐ I, TestNairobi01 TestNairobi01, certify that I am duly authorized to table proposals for co-sponsorship on behalf of the delegation of SWEDEN.

✓ Submit



Notification sent to all who have access to the UNEA module on e-deleGATE

Subject: UNEA Draft resolution/decision

Body:

A draft resolution entitled '*Name of the proposal*!', initiated by *Proponent* is now open for co-sponsorship. To access the e-Proposals module, please go to <https://e-delegate.un.org>

UNEA e-Proposals

↶ Past sessions

✎ Initiate a proposal

Please select

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BY CLUSTER

BY MAIN SPONSOR

MY SPONSORSHIPS

	MAIN SPONSOR	SYMBOL	STATUS
Draft decision - cofacilitator text	Co-facilitators		CLOSED
Provisional agenda and dates of UNEA-8	Co-facilitators		CLOSED
Nature based solutions	EUROPEAN UNION		-OPEN-
Nature based solutions 2	EUROPEAN UNION		-OPEN-
Solar Radiation	SOUTH AFRICA		
International Day of Hiking	SOUTH AFRICA (on behalf of Group of African States)		WITHDRAWN
The earth is what we all have in common.	SWEDEN		WITHDRAWN
Test resolution	SWEDEN		-OPEN-
Nature based solutions 3	SWEDEN		-OPEN-
Draft decision - chair's text	The Secretariat on behalf of the Chair of the Committee of Permanent Representatives		CLOSED

Status:

- **OPEN**: open for co-sponsorship
- **Blank**: proponent doesn't want it to be co-sponsored
- **CLOSED**: either decisions or co-facilitators texts that cannot be co-sponsored
- **WITHDRAWN**
- **ADOPTED**

How to make changes to your proposal





UNEA e-Proposals

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✎ Update proposal text

✎ Update details

✎ Withdraw proposal text

PROPOSAL DETAILS

Main sponsor **SWEDEN**

Created on **26 Aug 2025 16:11:46**

Draft resolution title **Test resolution**

To add a new version of the draft text
Will trigger an automated email notification to all that a new version of the text is available

To update all other details such as adding background document, changing names of contacts etc

How to co-sponsor

UNEA e-Proposals

 Past sessions

 Initiate a proposal

Please select

All



BY CLUSTER

BY MAIN SPONSOR

MY SPONSORSHIPS

MAIN SPONSOR

SYMBOL

STATUS

[Draft decision - cofacilitator text](#)

Co-facilitators

CLOSED

[Provisional agenda and dates of UNEA-8](#)

Co-facilitators

CLOSED

[Nature based solutions](#)

EUROPEAN UNION

-OPEN-

[Nature based solutions 2](#)

EUROPEAN UNION

-OPEN-

[Solar Radiation](#)

SOUTH AFRICA

[International Day of Hiking](#)

SOUTH AFRICA (on behalf of Group of African States)

WITHDRAWN

[The earth is what we all have in common.](#)

SWEDEN

WITHDRAWN

[Test resolution](#)

SWEDEN

-OPEN-

[Nature based solutions 3](#)

SWEDEN

-OPEN-

[Draft decision - chair's text](#)

The Secretariat on behalf of the Chair of the Committee of Permanent Representatives

CLOSED



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 Co-sponsor

Main sponsor **EUROPEAN UNION**
Created on **27 Aug 2025 16:56:40**

PROPOSAL DETAILS

Co-sponsor

×

☐ I, 1, :ertify that I am duly authorized to co-sponsor draft proposals (UNEA) on behalf of the delegation of SOUTH AFRICA.

✓ Submit

✕ Cancel

How get help?

- **No account or no access by next week?** Reach out to your admins
- **Looking for guidelines on submitting a draft and using e-Proposals?**
Go to <https://www.unep.org/environmentassembly/unea7/resolutions-and-decisions>
- **Still stuck?** Go and see the Secretariat colleagues at the e-delegate clinic in CR2 today and tomorrow or contact sabine.walsh@un.org