

Committee of Permanent Representatives
Bureau meeting
10 September 2025
10:00 – 12:00 (GMT +3)
Conference Room 10 (in person)
and Microsoft Teams (online)

Summary

Agenda item 1: Opening of the meeting

1. His Excellency Sultan Hajiyeve, Chair of the Committee of Permanent Representatives (CPR) and Ambassador of Azerbaijan to Kenya and Permanent Representative to the United Nations Environment Programme (UNEP), opened and chaired the meeting.
2. Ms. Inger Andersen, Executive Director of UNEP, delivered her opening remarks.
3. The [agenda](#) was adopted.

Agenda item 2: Preparations for the 171st meeting of the Committee of Permanent Representatives

1. The Secretariat provided an update on the preparations for the [171st meeting of the Committee of Permanent Representatives](#), scheduled for 16 September 2025, based on the [annotated agenda](#).
2. The Executive Director emphasized the need for the CPR to endorse the draft Medium-term Strategy for the period 2026-2029 and the draft Programme of Work and budget for the period 2026-2027, at the 171st CPR meeting, reiterating the time constraints related to the submission of these documents to United Nations Office Nairobi (UNON) by 15th September 2025 for editing and translation and also the transmittal of the draft Programme of Work and Budget to the UN General Assembly Advisory Committee on Administering Budget Questions (ACABQ) for its review between 13 to 15 October.
3. The Secretariat recalled the Bureau's agreement to hold the 171st CPR meeting fully in person due to the election of the Vice Chair representing the Group of Latin America and Caribbean States. The Secretariat invited the Bureau to inform their Groups of the need for the accredited members to register and attend the meeting in-person. The Secretariat reiterated that arrangements would be made for online participants to view the meeting, and that, with the consent of the Committee, the meeting could proceed in a hybrid format after the consideration of the item on the election of officers.
4. In addition, the Secretariat reminded the Bureau that, as per past practice, group statements could be limited to five minutes and individual statements to three minutes and suggested, if necessary, to continue the meeting beyond 6:00 p.m. without interpretation, for the Committee to conclude its consideration of all the agenda items.
5. One Bureau member thanked the secretariat for the work achieved during the 12th annual subcommittee of the Committee of Permanent Representatives (ASC) and inquired about the process to be followed if the drafts of the MTS and PoW and Budget could not be endorsed by the Committee at its 171st CPR meeting.

6. The nominated candidate for election to the Bureau, participating as an observer, in conveying the messages of her Group requested that the title of agenda item 4 of the 171st quarterly meeting of the CPR should be amended to read, '*Consideration of the draft Chair's summary of the 12th Annual Subcommittee meeting of the Committee of Permanent Representatives*'.
7. One Bureau member noted the importance of agenda item 8 entitled "*Consideration of relevant evaluation reports and audits*" and requested that the consideration of the [report of the Joint Inspection Unit](#) is not deferred to another meeting.
8. One Bureau member inquired about the status of the draft recommendations from previous subcommittee meetings that were postponed at the 170th quarterly meeting.
9. Regarding the endorsement of the draft MTS and PoW and Budget, the Executive Director underlined that the Secretariat would take into consideration the comments provided by delegations at the 171st meeting of the CPR but would not have sufficient time to undertake another round of consultation thereafter. She emphasized that the absence of endorsement should not hinder the submission of the draft documents to UNON and ACABQ. She appealed to the Bureau to encourage the members of their groups to resolve any outstanding views in advance of the 171st CPR meeting.
10. The Secretariat informed the Bureau that the reservation on the draft recommendations, whose consideration was postponed at the 170th CPR meeting, has since been resolved, and the draft recommendations are ready for consideration of the CPR at the 171st CPR meeting, scheduled for 16 September.
11. The Bureau agreed to continue the 171st CPR meeting after 6 p.m. without interpretation to conclude the consideration of all the agenda items and requested the Secretariat to inform Member States and observers, including major groups and stakeholders in advance of the meeting.

Agenda item 3: Organization of work

12. The secretariat provided a briefing on the proposed organization of work of the CPR during the intersessional period based on the [roadmap for the UNEP Governing Bodies \(January – December 2025\)](#).

Agenda item 4: Any other matters

13. One Bureau member recalled the Secretariat's suggestion to provide the draft chair's summary of future annual subcommittee meetings a week after the meeting and, on behalf of his Group, expressed concern with this approach, noting that delegates from the capital would no longer be present when the draft Chair's summary is considered, which could give rise to varied understanding of the document.
14. The Executive Director emphasized that the Secretariat endeavours to carry out its work thoroughly and requested Member States' understanding of these challenges, noting that adjustments may be necessary in light of prevailing resource constraints.
15. The Legal Advisor of UNEP stressed that the issuance of daily summaries within the UN is rare, given the technical review and level of accuracy required before such summaries can be released.

Agenda item 5: Closing of meeting

16. The meeting closed at 10:50 (GMT+3)

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Annex: List of Participants

The Committee of Permanent Representatives Bureau Members:

H. E. Mr. Sultan Hajiyeu, Chair of the Committee of Permanent Representatives, Ambassador of Azerbaijan to Kenya, and Permanent Representative to UNEP.

H. E. Ms. Marie Charlotte G. Tang, Vice-Chair of the Committee, Ambassador of the Philippines to Kenya and Permanent Representative to UNEP.

H. E. Mr. Anouar Ben Youssef, Vice Chair of the Committee, Ambassador of Tunisia to Kenya, and Permanent Representative to UNEP.

H.E. Ms. Jenny Da Rin, Rapporteur of the Committee and High Commissioner and Permanent Representative of Australia to UNEP – *represented* by Mr. Christopher Ellinger, Charge d’Affaires at the High Commission of Australia.

Representative of the President of the United Nations Environment Assembly participating in an ex-officio capacity:

H. E. Ms. Nasra Salim Mohamed Al Hashmi, Ambassador of the Sultanate of Oman to Kenya and Permanent Representative to UNEP.

The UN Environment Program Secretariat was represented by:

Ms. Inger Andersen, Executive Director

Ms. Elizabeth Mrema, Deputy Executive Director.

Mr. Nicolas Bertrand, Chief of Staff.

Ms. Radhika Ochalik, Secretary of Governing Bodies.

Mr. Stadler Trengove, Principal Legal Advisor