

Reference: Not-INC-2025-0007

09 May 2025

Dear Madam/Sir,

Reference is made to the [letter](#) dated 17 April 2025 inviting United Nations Member States, members of United Nations specialized agencies, and regional economic integration organizations to attend an informal in-person meeting of Heads of Delegation (HoDs) to the INC, from 30 June to 2 July 2025 at the United Nations Office at Nairobi, Kenya. The meeting will be preceded by regional consultations on 29 June 2025.

Delegations are kindly reminded that **the final deadline to apply for travel support is strictly Friday, 30 May 2025, 23:59 East African Time. To apply click [here](#).**

The deadline for registration is 13 June 2025, 23:59 East African Time. To register click [here](#).

Delegations are encouraged to consult the information note to participants available [here](#) for practical information about the meeting.

The INC Secretariat remains at your disposal for any information needed through unep-incplastic.secretariat@un.org.

Yours sincerely,

Signed

The INC Secretariat