

Committee of Permanent Representatives
Bureau meeting
7 October 2025
10:00 – 12:00 (GMT +3)
Conference Room 9 (in person)
and Microsoft Teams (online)

Summary

Agenda item 1: Opening of the meeting and adoption of the agenda

1. His Excellency Sultan Hajiyeve, Chair of the Committee of Permanent Representatives (CPR) and Permanent Representative of Azerbaijan to the United Nations Environment Programme (UNEP), opened the meeting and welcomed the facilitators of the draft resolutions and decisions of the seventh session of the Environment Assembly (UNEA-7), who attended as observers.
2. Ms. Inger Andersen, Executive Director of UNEP, welcomed the facilitators and reiterated the Secretariat's readiness to support them. She emphasized the critical role of the CPR Bureau throughout the intersessional period in preparing for UNEA-7 and the seventh meeting of the Open-ended Committee of Permanent Representatives (OECPR-7).
3. The [agenda](#) was adopted.

Agenda item 2: Preparations for the seventh meeting of the open-ended Committee of Permanent Representatives

4. The Executive Director introduced the agenda item and informed the Bureau that the Secretariat is finalizing technical notes for all submitted draft resolutions for consideration at the 21 and 24 October Subcommittee meetings and will organize a technical briefing and training for the CPR Bureau members and facilitators in November in advance of the OECPR-7.

Draft provisional agenda and draft structure of the seventh meeting of the Open-ended Committee of Permanent Representatives

5. The Secretariat provided an update on the preparations for the OECPR-7, scheduled for 1 to 5 December 2025, and presented [the draft provisional agenda, the draft annotated provisional agenda](#), the [draft structure](#) and the proposed time allocation for the negotiation of each draft during the OECPR-7.
6. One Bureau Member, speaking on behalf of her Group, sought clarification on the expected actions under agenda item 5, entitled "*Contributions of the United Nations Environment Assembly to the meetings of the high-level political forum on sustainable development*"; on the consultations on the draft ministerial declaration scheduled on

Thursday, 4 December; on the action required from the Bureau on the proposed organization of work with negotiations continuing till 1:00 a.m.; and on the process for handling late submissions of draft resolutions. She also welcomed the time allocated during OECPR-7 for discussion on the reports of the Executive Director on the implementation of past UNEA resolutions.

7. The Secretariat clarified that under agenda item 5 of the OECPR-7, the Chair would recall the existing mandate provided by UNEA in its resolution 3/3, therefore, no action was expected under the item. The Secretariat also explained that the proposed organization of work would need to be agreed upon by the OECPR at its first meeting; that the one-hour consultation on the draft ministerial declaration was intended to ensure that the draft ministerial declaration would be ready for adoption at UNEA-7; and that any late submissions of draft resolutions would be considered by the UNEA and CPR Bureaux at their joint meeting scheduled for 28 October.
8. One facilitator expressed concerns regarding negotiations extending until 1:00 a.m., noting the challenges this posed for smaller delegations and security considerations.
9. The Executive Director acknowledged these concerns, emphasizing that delegations should make every effort to conclude negotiations by 10:00 p.m., while retaining the option to continue negotiations till 1:00 a.m. if necessary.
10. One facilitator noted that, drawing on UNEA-6 lessons learned, maximum time should be allocated for negotiations and that co-facilitators should exercise discretion to end meetings earlier in cases where negotiations are not making further progress.
11. The Bureau requested the Secretariat to make available to delegations the proposed draft provisional agenda and draft annotated provisional agenda, as well as the structure of the OECPR, emphasizing that every effort should be made by the facilitators to conclude negotiations by 10 p.m., with meetings beyond that time held only as needed. The Bureau welcomed the proposal by the Secretariat to organize a briefing and a training for the co-facilitators and the Bureau in advance of the OECPR-7.

Proposed clustering of the draft resolutions and decisions

12. The Secretariat introduced the [proposed clustering of the draft resolutions and decisions](#).
13. A Bureau member, on behalf of her Group, inquired how the Secretariat planned to manage the possible submission of new draft resolutions at a later stage in the clustering process, and given that not all regions are yet represented, how it planned to accommodate the appointment of additional facilitators.
14. The Secretariat clarified that it remained ready to adjust the clustering should new draft resolutions be submitted or additional facilitators nominated, including by considering the establishment of a fifth cluster, if necessary. The Secretariat noted that the document is a working document subject to revision as the process evolves and that, following the

Subcommittee meetings of the CPR scheduled for 21 and 24 October 2025, some drafts might be consolidated by proponents, which could affect the current planning and require further adjustments.

15. The Bureau agreed with the proposed clustering of the draft resolutions and decisions, on the understanding that it is a working document that will be adjusted as consultations progress, including to reflect any decisions by the UNEA and CPR Bureaux on drafts that may be submitted after the deadline date of 29 September 2025 and the appointment of additional facilitators. The Bureau requested the Secretariat to make the clustering document available to Member States.

Consultations on drafts with/without attribution

16. The Chair invited the Bureau members to consider how textual proposals should be reflected during the intersessional consultations — with or without attribution. He recalled that, although the roadmap endorsed by the UNEA and CPR Bureaux specifies that language proposals should not be attributed to foster compromise, some delegations had requested that screen-edited proposals be shown with attribution. He noted that those supporting attribution argued the Bureaux's guidance was not binding and that the CPR could decide its own working methods. The Chair observed that recent consultations had proceeded smoothly with attributed text, but cautioned that circulating both attributed and non-attributed versions after each meeting would place an unnecessary burden on the Secretariat.
17. The Bureau agreed that, during the intersessional consultations, textual proposals would be reflected with attribution, in line with Member States' requests. This approach aims to enhance transparency, build trust, and promote accountability by clearly indicating which delegation proposed specific language. To avoid additional workload for the Secretariat, only one consolidated version with attribution will be circulated following each consultation, while the version without attribution will be transmitted to the OECPR.

Agenda item 3: Organization of work

18. The Secretariat briefed on the proposed organization of work of the CPR based [on the roadmap for the UNEP Governing Bodies \(January-December 2026\)](#)
19. The Bureau Members requested the Secretariat to make available the 2026 roadmap on the CPR website.

Agenda item 4: Other matters

20. At the request of the Secretariat, on behalf of the co-facilitators of the draft ministerial declaration, the Bureau agreed that the schedule for the Subcommittee meeting of the CPR on Thursday, 9 October, would be adjusted to accommodate an informal informal consultation on the draft ministerial declaration. Therefore, the morning meeting of the Subcommittee would be held from 9:00 to 12:00, followed by the informal informal

consultation from 13:00 to 15:00, with the afternoon meeting of the Subcommittee resuming from 15:00 to 18:00.

21. Following a suggestion from a Bureau member, the CPR Bureau agreed to request the Secretariat to circulate to all Member States the timelines for alternative dates for UNEA-8 ahead of the Subcommittee meeting scheduled for 9 October 2025.¹

Agenda item 5: Closing of the meeting

22. The meeting closed at 11.11 a.m. (GMT+3)

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¹ The document was made available before the 9 October 2025 Subcommittee meeting.

Annex: List of Participants

The Committee of Permanent Representatives Bureau Members:

H. E. Mr. Sultan Hajiyeve, Chair of the Committee of Permanent Representatives, Ambassador of Azerbaijan to Kenya, and Permanent Representative to UNEP.

H. E. Ms. Marie Charlotte G. Tang, Vice-Chair of the Committee, Ambassador of the Philippines to Kenya and Permanent Representative to UNEP.

H. E. Mr. Anouar Ben Youssef, Vice Chair of the Committee, Ambassador of Tunisia to Kenya, and Permanent Representative to UNEP, **represented by** Mr. Sofiene Dridi, Deputy Permanent Representative of Tunisia to UNEP.

H. E. Mrs. Romy Sonia Tincopa Grados, Vice Chair, Ambassador and Permanent Representative of Peru to UNEP.

H. E. Ms. Jenny Da Rin, Rapporteur of the Committee and High Commissioner and Permanent Representative of Australia to UNEP

Representative of the President of the United Nations Environment Assembly participating in an ex-officio capacity:

H. E. Ms. Nasra Salim Mohamed Al Hashmi, Ambassador of the Sultanate of Oman to Kenya and Permanent Representative to UNEP.

The UN Environment Program Secretariat was represented by:

Ms. Inger Andersen, Executive Director.

Ms. Elizabeth Mrema, Deputy Executive Director.

Mr. Nicolas Bertrand, Chief of Staff.

Ms. Radhika Ochalik, Secretary of Governing Bodies.

Mr. Juan Carlos Vasquez, Deputy Secretary of Governing Bodies.

Mr. Stadler Trengove, Principal Legal Advisor.

Observers:

From the African States Group:

Ms. Sara Elkhoully of Egypt;

Mr. Tobias Ogwen of Kenya; and

Mr. Ontumetse Ontumetse of Botswana.

From the Asia-Pacific States Group:

Mr. Nader Al-Tarawneh of Jordan;

From the Eastern European States Group:

Mr. Michal Novotny of Czechia.

From the Western European and other States group:

Mr. Martin Röw of Germany; and

Ms. Marie Haraldstad of Norway.